

West Virginia Infrastructure & Jobs Development Council

Policy for Infrastructure Road Improvement Reserve Account

Adopted; February 7, 2001

PURPOSE

This policy outlines the Infrastructure & Jobs Development Council's (the "Infrastructure Council") policy as it relates to requests under W.V. Code 31-15A-7: Current and prospective planning; roads and highways; report to division of highways. The Infrastructure Council shall take into account the current and prospective infrastructure needs in relation to plans of the Division of Highways for the development and building of new roads. The Infrastructure Council shall in a timely manner advise the Commissioner of the Division of Highways (the "DOH") on the feasibility of the expansion of new or existing water and sewer lines in conjunction with a proposed highway.

PROCEDURE

- I Upon completion of an Environmental Impact Study, the DOH shall provide the Infrastructure Council with the plans for any and all new roads.
- II Division of Highways shall submit a time frame to the Infrastructure Council within which a planning team for a specific proposed highway project must act.
- III The Infrastructure Council will then appoint a local infrastructure planning team which may consist of the following.

- Division of Highways central office designee
- Division of Highways district office designee
- Bureau for Public Health, Environmental Engineering Division designee
- Local development authority designee
- Regional development authority designee
- Public Service Commission designee
- Division of Environmental Protection designee
- WV Development Office designee
- County Commission designee, Chair
- Citizen designee (selected by the County Commission)
- Elected state delegates and senators
- Representatives of local utilities (to the extent they exist)

- IV The DOH will deliver the plans to the Infrastructure Planning Team Chairman upon notice of the formation of the Planning Team.
- V The Local Infrastructure Planning Team shall meet prior to the development and building of the new road, according to the time frame submitted by the DOH.
- VI The Local Infrastructure Planning Team shall meet to develop an Infrastructure Plan that includes:
 - A Utilities
 1. Assessment study of existing water and sewer lines. The DOH will relocate, at DOH cost, existing utilities as necessary to accommodate the construction of the highway. Increased capacity in the water or sewer lines is the responsibility of the utility. This applies when the utility requires a larger line than the existing line where relocation is necessary. The existing lines requiring increased capacity should be identified in the Infrastructure Plan.
 2. Feasibility study on future development and laying of water and sewer lines. Future water and sewer line installation projects and extensions to existing water lines should be considered in relation to the proposed highway construction. For future extensions conduit should be shown in the Infrastructure Plan.
 3. Developmental map drawn of the proposed road route with overlays of the proposed water and sewer lines. (Note: plan at this stage can be schematic based on the plans furnished by the DOH plus USGS maps as necessary to show general location.)
 - B Site Development
 1. For proposed highway projects that will have an excess of earthwork, the placement of this material on a site provided by the local development authority can be considered by the DOH in proposed highway plan development. The site and extra cost , if any, should be identified in the Infrastructure Plan.
 2. For proposed highway projects that will require additional earth and rock, the removal of this material from a site provided by the local development authority can be considered by the DOH in the

proposed highway plan development. The site and extra cost, if any, should be identified in the Infrastructure Plan.

3. The Infrastructure Planning Team can consider the acquisition of property in cooperation with the DOH where the DOH is acquiring a right of way for the Highway project and the residue of the property may be appropriate for industrial development. The cost of the property not needed by the DOH would be borne by the local development authority. The properties should be identified in the Infrastructure Plan.

- VII The Local Infrastructure Planning Team shall provide the DOH and the Infrastructure Council with the Infrastructure Plan. The Infrastructure Plan should be sent to the following addresses:

Commissioner
Division Of Highways
Building 5, Room 109
Capitol Complex
Charleston, West Virginia 25305

Executive Secretary
West Virginia Infrastructure & Jobs Development Council
300 Summers Street, Suite 980
Charleston, West Virginia 25305

- VIII The DOH shall consider these maps in the planning and developing of the proposed highway plan.
- IX The DOH will furnish all cost estimates to the Infrastructure Council for consideration of funding along with an anticipated time schedule.
- X The Infrastructure Council will review the DOH request as to the Infrastructure Road Improvement Reserve Account:
- A The Infrastructure Road Improvement Reserve Account shall be used for eligible costs associated with this policy. Eligible costs are the costs expended for the construction of water and sewage lines as may be recommended by the Infrastructure Council, subject to the availability of funds and the congressional boundary mandate.

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- B Ineligible costs include but are not limited to:
1. Planning
 2. Design
 3. Land and rights of way
 4. Site development
 5. Infrastructure other than water and sewer
 6. Professional services