

West Virginia Infrastructure & Jobs Development Council

Design Assistance Application

Submit three (3) copies of the application to:

WV Infrastructure Council
300 Summers Street, Suite 980
Charleston, West Virginia 25301

I. Administrative and Identifying Information and Data

A. Sponsor Information	
1. Project Sponsor: _____	
2. Sponsor's Address: _____ _____	
3. Sponsor's Telephone Number: () _____ FAX Number () _____	
B. General Project Information	
1. Project Type: (water / wastewater): _____	
2. Project Location: City: _____ County _____	
3. Number of Existing Customers: _____ Proposed New Customers: _____	
4. Project Description: _____ _____ _____	
C. Contact Information	
1. Contact Person: _____	
2. Contact's Address: _____ _____	
3. Contact's Telephone Number: () _____ FAX Number () _____	
	<u>Council Use Only</u>
	1. Project Number: _____
	2. Date Received: _____
	3. Date Of Council Action: _____

II. Financial Information

A. State / Federal Assistance Funding Summary for Design		
Funding Sources	Amount Requested	Amount Committed
1.	\$	\$
2.	\$	\$
3.	\$	\$
4.	\$	\$
Total	\$	\$
B. Customer User Rates for Design Assistance Phase		
FOR DESIGN ASSISTANCE	Current amount	Proposed amount
Average cost per 4000 gallons	\$	\$
Average cost per 4500 gallons	\$	\$

C. State / Federal Assistance Funding Summary for Total Project		
Funding Sources	Amount Requested	Amount Committed
1.	\$	\$
2	\$	\$
3.	4	\$
4	\$	\$
Total	4	\$
D. Customer User Rates for Total Project		
FOR TOTAL PROJECT	Current amount	Proposed amount
user Rate per 4000 gallons	\$	\$
user rate per 4500 gallons	\$	\$

III. Engineering Information & Data

1. Consulting Engineer / Architect: _____
2. Consultants Address: _____ _____
3. Consultants Telephone Number: () _____ FAX Number () _____
4. Status of Plans & Specs: _____

IV. Application Attachment Checklist: (All items on checklist must be provided)

<input type="checkbox"/> Engineering Agreement
<input type="checkbox"/> Evidence Engineering procured according to WV Code 5G
<input type="checkbox"/> Detailed Estimate of Engineering fees.
<input type="checkbox"/> Detailed explanation of Engineering work
<input type="checkbox"/> Engineering schedule
<input type="checkbox"/> Evidence that funding not available elsewhere
<input type="checkbox"/> Copy of Infrastructure Council letter approving project.

V. Project Schedule: Complete the following project schedule

Action	Responsible Party	Start	Completion
Engineering Agreement			
PSC approval of Engineering Agreement	PSC		
Prepare & Submit Plans & Specs to DEP/BPH			
Plans & Specs. Review & Approval			
Prepare & submit permit applications			
Prepare Rule 42			
Pre-file w/ PSC (PSD only)			
File Certificate Case with PSC			
Review & Approve PSC Certificate	PSC		
Rights-of-way, Easements & Land Acquisition			
Authority to Advertise			
Advertise for Bids			
Bid Opening			
Loan Closing			
Start Construction			
Other			

I certify that this document and all the attachments submitted are, to the best of my knowledge and belief, true, accurate and complete.

Name and Official Title (type or print)

Title

Sponsor's Signature

Date