



WEST VIRGINIA

Infrastructure & Jobs Development Council

**APPROVED**

## TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **February 22, 2022, at 10:00 A.M.**

### **Voting Members that were present:**

#### **Technical Review and Funding Committee Voting Members:**

Marie Prezioso, WV Water Development Authority - Chair  
Kathy Emery, WV Department of Environmental Protection – Chair Sewer  
Stephanie Hickerson, WV Bureau for Public Health – Chair Water  
Jonathan Fowler, WV Public Service Commission

#### **Technical Review and Funding Committee Voting Members via phone:**

Kristin Shaffer, WV Housing Development - Designee

#### **Technical Review and Funding Committee Voting Members not in attendance:**

Kris Warner, WV Economic Development Authority

#### **Others in attendance:**

Wayne Morgan, WV Infrastructure & Jobs Development Council  
Kristi Ritchie, WV Infrastructure & Jobs Development Council  
Brandon Crace, WV Infrastructure & Jobs Development Council  
Brock Jarrett, WV Water Development Authority  
Samme Gee, Jackson Kelly PLLC  
Jason Billups, WV Department of Environmental Protection  
Shane Whitehair, Region 7 Planning & Development Council  
Kylea Radcliff, The Thrasher Group  
Roger Earle, WV DEP – Abandoned Mine Lands

#### **Others invited and in attendance via phone and livestream:**

Mike Duminiak, WV Infrastructure & Jobs Development Council  
Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council  
Chris Arrington, WV Bureau for Public Health  
John Giroir, WV Department of Environmental Protection  
Carrie Smith, Region 7 Planning & Development Council  
Eric Combs, Region 1 Planning & Development Council  
Janna Lowery, USDA  
Lesley Taylor, Region 4 Planning & Development Council

Zack Wright, The Thrasher Group  
Anthony Brown, The Thrasher Group  
Stacy Fowler, Thompson & Litton  
Logan Alastanos, The Thrasher Group  
Whytni Cline, Jackson & Kelly PLLC  
Leslie Stone-Smith, US Army Corp of Engineers

**Call to Order** Chair Marie Prezioso called the meeting to order and verified a quorum was present.

**Approval of Minutes** Chair Prezioso asked for approval of the draft minutes of **January 25, 2022**. Kathy Emery moved for approval and Jonathan Fowler seconded the motion. The motion passed.

**Canaan Valley PSD (2015S-1604) Line Extension – District 1 (Cost and Funding Change)**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Canaan Valley PSD pursue a \$1,000,000 CWSRF Debt Forgiveness Loan, a \$1,905,000 CWSRF Loan (0.75%, 30 yrs., 0.25% AF), and a \$500,000 IJDC District 1 Grant for an estimated cost of \$3,405,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Greater Harrison County PSD (2021S-2053) Woodstock Heights Extension – District 1 (New Application)**

Ms. Emery described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Greater Harrison PSD pursue a \$500,000 CWSRF Debt Forgiveness Loan and a \$500,000 IJDC District 1 Grant for an estimated project cost of \$1,000,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Nutter Fort, Town of (2021S-2059) System Improvements – District 1 (New Application)**

Ms. Emery described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Nutter Fort pursue a \$1,000,000 CWSRF Debt Forgiveness Loan and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$2,000,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding the Town's audits. Kylea Radcliff and Logan Alastanos (The Thrasher Group) confirmed the audits are being brought up to date and the auditor is to be on site this week to do their field work and should have a report completed within the next month.

### **Parkersburg Utility Board (2019S-1841) Hill Avenue Extension – District 1 (Cost and Funding Change)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the City of Parkersburg pursue a \$1,600,000 CDBG (SCBG) Grant.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **West Union, Town of (2021S-2045) System Improvements – District 1 (Tabled New Application)**

Ms. Emery described the application, and it is technically feasible.

The Technical Review Members recommend the Town of West Union application be tabled until May 24<sup>th</sup> to allow the project team time to provide the additional information requested in the Technical Review Comments.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Flatwoods Canoe Run PSD (2021S-2051) Holly Gray Park Extension – District 2 (New Application)**

Ms. Emery described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Flatwoods Canoe Run PSD pursue a \$1,815,000 ARC Grant, a \$200,000 USDA Grant, a \$1,900,622 USDA Loan (1.75%, 38 yrs.), a \$250,000 Braxton County Commission Grant, a \$300,000 IJDC District 2 Grant, and a \$350,155 IJDC District 2 Loan (2%, 30 yrs.) for an estimated project cost of \$4,815,777.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Hillsboro, Town of (2020S-1902) System Improvements – District 3 (Cost and Funding Change)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Hillsboro pursue a \$486,300 CDBG (SCBG) Grant.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Kingwood Water Works (2022C-136) Replacement of 2 PRV Stations / Critical Need – District 1 (New Application)**

Stephanie Hickerson described the application, and it is technically feasible.

The Technical Review Members recommend the City of Kingwood request to pursue a \$793,000 IJDC Critical Need (Loan or Grant) for replacement of two (2) PVR Stations be returned. This project does not appear to fit the definition of a critical need project and there are no customers currently out of service. It is further recommended that this project apply for standard project funding.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Flatwoods Canoe Run PSD (2021W-2043) Old Route 19 System Improvements – District 2 (New Application)**

Ms. Hickerson described the application, and it is technically feasible. Ms. Hickerson noted the PSD has a score of 5 on the ETT report for the October 2021 quarter. This score is derived from a violation of the Revised Total Coliform Rule. This violation will need to be resolved.

The Technical Review and Funding Committee recommends Flatwoods Canoe Run PSD pursue a \$500,000 IJDC District 2 Grant and a \$1,300,000 IJDC District 2 Loan (2%, 30 yrs.) for an estimated project cost of \$1,800,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Romney, City of (2020W-1881) System Improvements – District 2 (Scope, Cost, and Funding Change)**

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Romney pursue a \$758,000 USDA Grant, a \$1,687,000 USDA Loan (1.87%, 38 yrs.), a \$500,000 IJDC District 2 Grant, and a \$200,000 IJDC District 2 Design Loan (2%, 30 yrs.) for an estimated project cost of \$3,145,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Spencer, City of (2020W-1912) System Improvements – District 2 (Cost and Funding Change)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the City of Spencer pursue a \$1,200,000 CDBG (SCBG) Grant.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Alderson, Town of (2019W-1833) System Improvements & Riverside Extension – District 3 (Scope, Cost, and Funding Change)**

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review Members recommend the Town of Alderson request be returned as the project team has determined that the new cost and funding scenario will impact rates and they have not completed a revised cash flow or DRAFT Rule 42 for review.

Zack Wright (The Thrasher Group) stated the accountant is working on the revised DRAFT Rule 42.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Bluewell PSD (2016W-1629) Browning-Lambert Mountain Extension – District 3 (Cost and Funding Change)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Bluewell PSD (District) pursue a \$1,449,000 USDA Grant, a \$2,481,000 USDA Loan (1.375%, 40 yrs.), and a \$500,000 IJDC District 3 Grant for an estimated cost of \$4,430,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Cool Ridge-Flat Top PSD (2021W-2057) Ellison Ridge Extension – District 3 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Cool Ridge-Flat Top PSD pursue a \$1,142,000 US EDA Grant and a \$800,000 ARC Grant for an estimated project cost of \$1,942,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

### **Gary, City of (2020W-1909) System Improvements – District 3 (New Application)**

Ms. Hickerson described the application, and it is technically feasible. Ms. Hickerson noted this project was requesting AML funding and it will need to be determined if the project qualifies. Ms. Hickerson further noted the City of Gary was classified as a failing system and is therefore currently ineligible for DWTRF funds.

The Technical Review Members recommend the City of Gary application be tabled until May 24, 2022, to provide time for the applicant to meet with regulatory agencies.

There was a discussion regarding funding. It was requested the project team schedule a meeting to discuss regionalization opportunities that may provide for a long-term solution.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Pineville, Town of (2020W-1891) System Improvements – District 3 (Funding Change)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Pineville pursue a \$550,000 (1%, 30 yrs., 0.25% AF) DWTRF Design Loan, a \$75,000 Local Contribution (\$50,000 Pineville & \$25,000 Wyoming County Commission), a \$500,000 IJDC District 3 Grant, a \$2,218,283 IJDC District 3 Loan (2%, 30 yrs.), a \$5,000,000 US EDA ARPA EAA Grant for an estimated project cost of \$8,343,283.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Union, Town of (2022C-135) Source of Supply / Critical Need – District 3 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review Members recommend the Town of Union Critical Need application be tabled until March 22, 2022, to allow time for additional information to be received.

There was a discussion regarding the responses provided. It was requested the project team schedule a meeting to discuss further and clarify the technical concerns.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Kingwood Water Works (2022C-136) Replacement of 2 PRV Stations / Critical Need – District 1 (Contingent Binding Commitment)**

Mr. Morgan noted the application was returned earlier in the meeting. No action is needed at this time.

**Kingwood, City of (2022W-2078) System Improvements – District 1 (PFA Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the City of Kingwood receive a \$17,500 PFA Funds Binding Commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Kanawha PSD (2016S-1625) Lens Creek Extension – District 2 (Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Kanawha PSD binding commitments (\$875,000 IJDC District 2 Grant and \$125,000 IJDC Soft Cost Grant) be extended until September 15, 2022.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Bluewell PSD (2016W-1629) Browning-Lambert Mountain Extension – District 3 (Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Bluewell PSD's binding commitment be extended until March 15, 2023.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Durbin, Town of (2018S-1764) System Improvements – District 3 (Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Durbin binding commitment be extended until September 15, 2022.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Pineville, Town of (2020W-1891) System Improvements – District 3 (Contingent Binding Commitment)**

Mr. Morgan described the request.

Eric Combs (Region 1 Planning & Development Council) provided an update on the project.

Chair Prezioso noted loan money for District 3 will need to be converted over to grant money to provide these funds.

The Technical Review and Funding Committee recommends the Town of Pineville receive a contingent (upon receiving a \$5,000,000 US EDA ARPA EAA Grant) binding commitment for a \$500,000 IJDC District 3 Grant and a \$2,218,283 IJDC District 3 Loan (2%, 30 yrs.) provided the loan funds are converted to grant funds in District 3.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.



**Pocahontas County PSD (2021S-2034) Headworks Improvements – District 3 (Binding Commitment)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Pocahontas County PSD receive a \$942,640 IJDC District 3 Grant and a \$942,640 IJDC District 3 Loan (1%, 40 yrs.) binding commitment for an estimated project cost of \$1,885,280 and recognize these funds will need to be transferred from loan funds to grant funds in District 3.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Union, Town of (2022C-135) Source of Supply / Critical Need – District 3 (Contingent Binding Commitment)**

Mr. Morgan noted the application for the Town of Union was tabled earlier in the meeting, so no further action is required at this time.

**Monongah, Town of (2018S-1780) System Improvements – District 1 (Bid Underrun)**

Ms. Emery described the request.

The Technical Review and Funding Committee recommends the Town of Monongah request to use \$69,810 of bid underrun for a proposed change order to extend repairs on an existing gravity sewer line, to address an increase in equipment costs, and an engineering services agreement amendment be approved.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Ms. Radcliff approached the podium and clarified the total amount of the underrun to be returned to the Council was \$324,820.

**Elkins Road PSD (2016W-1632) System Improvements III – District 2 (Use of Contingency)**

Ms. Hickerson described the request.

The Technical Review Members recommends the Elkins Road PSD use of contingency request to utilize \$250,000 to: (1) replace 411 existing meters, (2) install a backflow prevention valve and vault, and (3) install asphalt paving at the new office building be approved.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Logan County PSD (2017W-1684) Big Harts Extension – District 3 (Ancillary Project Expenditure)**

Ms. Hickerson described the request.

The Technical Review and Funding Committee recommends the Logan County PSD's ancillary project expenditure request for \$18,907.26 to upgrade telemetry systems be approved.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Business Items:** None

**Executive  
Director  
Comments:**

Wayne  
Morgan

**Funding Program Comments**

USDA

Janna  
Lowery

USDA continues to operate under a continuing resolution until March 11<sup>th</sup>. There is limited access to funding at the National level for water and sewer projects. In addition, USDA anticipates a 0.25% increase in the interest rates effective April 1<sup>st</sup>.

US Corp of Engineers

Leslie Smith

The Corp. is still accepting applications for Sections 340 and 571 of West Virginia through Monday the 28<sup>th</sup>.

AML

Roger Earle

A memo from the Federal Office of Surface Mining indicates there will be \$140 million for AML reclamation and possibly water projects (sewer projects are not eligible) through the infrastructure money AML received this year. There will be similar amounts for the next 14 years.

**Requests**

**Received:** (Applications by February 10, 2022, and requests to date.)

**Information  
Report**

**Sewer:**

Canaan Valley PSD – New Plant/Line Upgrade (new app.)-1	2022S-2063
Canaan Valley PSD – System Improvements (new application)-1	2022S-2073

**Water:**

Flatwoods Canoe Run PSD – Exchange Road III Ext. (new app.)-2	2022W-2076
Marlinton, Town of – System Improvements (new application)-3	2022W-2077
Pocahontas County PSD – Thornwood Extension (new app.)-3	2021W-2039
Ronceverte, City of – System Improvements (new application)-3	2022W-2060

**Public Comment:** None

**Additional Comments:** Chair Prezioso provided a brief update of the legislation being considered.

**Adjournment:** With no further business before the Committee, the Chair entertained a motion to adjourn. Mr. Fowler moved to adjourn; Ms. Emery seconded the motion. The motion passed. Meeting was adjourned at 10:44 a.m.

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Wayne D. Morgan  
Secretary & Executive Director