



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **April 26, 2022**, at **10:00 A.M.**

Voting Members that were present:

Technical Review and Funding Committee Voting Members:

Marie Prezioso, WV Water Development Authority - Chair
Kathy Emery, WV Department of Environmental Protection – Chair Sewer
Stephanie Hickerson, WV Bureau for Public Health – Chair Water
Jonathan Fowler, WV Public Service Commission

Technical Review and Funding Committee Voting Members via phone:

Erica Boggess, WV Housing Development
Kris Warner, WV Economic Development Authority

Others in attendance:

Wayne Morgan, WV Infrastructure & Jobs Development Council
Kristi Ritchie, WV Infrastructure & Jobs Development Council
Brock Jarrett, WV Water Development Authority
Samme Gee, Jackson Kelly PLLC
Michael Griffith, Griffith & Associates
Jonathan Carpenter, The Thrasher Group
Jon Adamson, Town of Chesapeake, WV
Damon Caudill, Town of Chesapeake, WV
Jack Lavender, Town of Chesapeake, WV
Hoy Shingleton, New Creek Water Association
John Cole, RK&K
Leslie Stone-Smith, US ACE
Luke Peters, MOVRC
Tim Meeks, MOVRC
Clay Riley, The Thrasher Group
Robert Riggs, City of Pennsboro
Greg Belcher, Chapman Technical Group
Kylea Radcliff, The Thrasher Group
Steve Haynes, The Thrasher Group
Ryan Thorn, USDA RD
Alan Harris, USDA
Dan Ferrell, The Thrasher Group
Randy Lengyl, WDA
Jason Billups, DEP

Others invited and in attendance via phone and livestream:

Mike Duminiak, WV Infrastructure & Jobs Development Council
John Giroir, WV Department of Environmental Protection
Eric Combs, Region 1 Planning & Development Council
Fred Hypes, Dunn Engineers
Eric Combs, Region 1 Planning & Development Council
Jeff Johnson, Region 1 Planning & Development Council
Bill Hoover, Greater Harrison PSD
Anthony Brown, The Thrasher Group
Zack Wright, The Thrasher Group
A C Wiethe, Region 10 Planning & Development Council
Eleni Brick, The Thrasher Group
Christopher Thomas, WV Bureau for Public Health
Fred Hypes, Dunn Engineers
Chad Miller, Cerrone & Associates
Rick Roberts, E L Robinson Engineering
Cassie Lawson, Region 4 Planning & Development Council

- Call to Order** Chair Marie Prezioso called the meeting to order and verified a quorum was present.
- Approval of Minutes** Chair Prezioso asked for approval of the draft minutes of **March 22, 2022**. Jonathan Fowler moved for approval and Kathy Emery seconded the motion. The motion passed.
- Welcome** Chair Prezioso welcomed Ryan Thorn with USDA to the meeting and congratulated him on his recent promotion as Rural Development State Director.

Davis, Town of (2021S-2022) System Improvements – District 1 (New Application)

Jason Billups described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Davis pursue a \$2,000,000 US EDA Grant, a \$500,000 CWSRF Debt Forgiveness Loan (Green), a \$78,900 Town of Davis Contribution, and a \$3,172,200 CWSRF Loan (2%, 30 yrs.), and a \$200,000 IJDC District 1 Design Loan (3%, 20 yrs.) for an estimated project cost of \$5,951,100; and the \$90,000 IJDC PFA will be paid back via the permanent financing at closing.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Davis, Town of (2021S-2022) System Improvements – District 1 (Engineering Fee Variance)

Mr. Billups described the request.

The Technical Review and Funding Committee recommends the Town of Davis receive an engineering fee variance approval for total engineering fees.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Nutter Fort, Town of (2020S-1917) System Improvements III – District 1 (Cost and Funding Change; Bid Overrun)

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Nutter Fort pursue a \$1,000,000 CWSRF Principal Forgiveness Loan, a \$1,000,000 IJDC District 1 Grant, a \$60,608 Nutter Fort ARPA Grant, and a \$60,607 IJDC District 1 Bid Overrun Grant for an estimated project cost of \$2,121,215.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the Town of Nutter Fort receive a \$1,060,607 District 1 Grant binding commitment (rescinding the current \$950,000 IJDC District 1 Grant binding commitment for a net increase of \$110,607).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

West Fork Co-Op (2019S-1798) System – District 1 (Tabled Funding Change)

Mr. Billups described the request.

Members of the Technical Review and Funding Committee recommend the request from West Fork Cooperative be tabled until May 24th (after the application from the City of Clarksburg to serve the West Fork Co-op Area is reviewed).

There was a discussion regarding plans to serve the other communities in if this one goes to Clarksburg and future requests for funding with each phase.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

West Union, Town of (2021S-1971) Doe Run Main Replacement / Critical Need – District 1 (Cost and Funding Change; Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of West Union pursue a \$722,800 IJDC Critical Need Grant.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the Town of West Union receive a \$722,800 IJDC Critical Need Grant binding commitment (replaces \$587,500 binding commitment provided by Council on September 1, 2021).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Claywood Park PSD (2018S-1733) Spring Valley Replacement – District 2 (Cost and Funding Change; Binding Commitment)

Mr. Morgan described the request and noted the binding commitment is not ready to be approved at this time.

Ms. Emery added that a phase 1 archeological study needs to be completed before CWSRF can issue a commitment.

The Technical Review and Funding Committee recommends Claywood Park PSD pursue a \$2,000,000 CDBG (SCBG) Grant, a \$1,975,000 US ACE Grant, a \$1,000,000 CWSRF Principal Forgiveness Loan, a \$1,344,000 CWSRF Wrap Loan, a \$146,410 Wirt County Commission Contribution, and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$6,965,410 (\$130,000 WDA Design Loan paid back at closing).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Marlinton, Town of (2021S-1907) System Improvements – District 3 (Engineering Fee Variance)

Mr. Billups described the request.

The Technical Review and Funding Committee recommends the Town of Marlinton receive an engineering fee variance approval for total engineering fees.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mason County PSD (2022S-2090) Apple Grove System – District 3 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Mason County PSD pursue a \$975,000 US ACE Grant, a \$162,500 AEP Contribution, a \$162,500 IJDC Economic Development Grant, a \$12,175,000 Governor's Closing Fund Grant, a \$1,500,000 CWSRF Debt Forgiveness Loan, a \$5,000,000 US EDA Grant and a \$1,000,000 IJDC District 3 Grant for an estimated project cost of \$20,975,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Anmoore, Town of (2021W-1970) System Improvements – District 1 (Scope, Cost, and Funding Change)

Stephanie Hickerson described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Anmoore pursue a \$1,150,000 DWTRF Debt Forgiveness Loan, a \$1,150,000 DWTRF Loan (0.5%, 40 yrs.), and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$3,300,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Fairview Town of (2022W-2087) Line Replacement – District 1 (New Application)

Ms. Hickerson described the application, and it is technically feasible. It was noted the Town of Fairview has a score of 26 on the January 2022 quarter of the EPA's Compliance Tracking tool. This is due to the following: failure to address Sanitary Survey Deficiencies 2020, multiple deficiencies for failure to monitor in 2021, and failure to certify the CCR in 2021, 2020. This project along with the Phase I project will address the Sanitary Survey Deficiencies, however, the remaining violations need to be resolved.

The Technical Review and Funding Committee recommends the Town of Fairview pursue a \$1,175,000 DWTRF Debt Forgiveness Loan and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$2,175,000.

There was a discussion regarding the rates.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Greater Harrison County PSD (2020W-1899) Stevens Run Line Extension / Critical Need – District 1 (Scope, Cost, and Funding Change; Binding Commitment)

Ms. Hickerson described the request, and it is technically feasible.

There was a discussion regarding the recently passed legislation regarding critical needs and the increased amount that can be requested. There was additional discussion regarding this project reapplying as a new project.

The Technical Review and Funding Committee recommends the Greater Harrison PSD's request be returned.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Marshall County PSD 3 (2022W-2095) Critical Need (Extension) – District 1 (New Application; Contingent Binding Commitment)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Marshall County PSD #3 request to pursue a \$799,992 IJDC Critical Need Grant for an extension to 28 new customers be approved.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the Marshall County PSD and receive a \$799,992 IJDC Critical Need Grant contingent (upon receipt of required documentation) binding commitment.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

New Creek Water Association (2018W-1748) System Improvements – District 1 (Cost and Funding Change; Binding Commitment)

Mr. Morgan requested Hoy Shingleton (New Creek Water Association) describe the request.

Mr. Shingleton approached the podium and described the request in detail.

John Cole (RK&K) approached the podium and offered some additional information.

The Committee asked questions of both Mr. Shingleton and Mr. Cole.

The Technical Review and Funding Committee recommends the New Creek Water Association request to pursue an additional \$266,000 Mineral County Commission ARPA Funding, a \$500,000 IJDC District 1 Grant, and a \$430,700 IJDC District 1 WRAP Loan (2%, 30 yrs.) for an estimated project cost of \$11,092,700 be approved.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the New Creek Water Association request to receive a \$500,000 IJDC District 1 Grant and a \$430,700 IJDC District 1 WRAP Loan (2%, 30 yrs.) binding commitment be approved.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pennsboro, City of (2022W-2089) Storage Improvements & Line Replacement – District 1 (New Application)

Ms. Hickerson described the application, and it is technically feasible. It was noted the City of Pennsboro has a score of 10 on the January 2022 Quarter of the EPA's Compliance Tracking Tool. This is due to failure to monitor for DBPs in 2020, this violation needs to be resolved.

The Technical Review and Funding Committee recommends the City of Pennsboro pursue a \$171,500 Ritchie County ARPA Grant, a \$400,000 Pennsboro ARPA Grant, a \$50,000 Pennsboro Contribution, a \$490,500 DWTRF Principal Forgiveness Loan, and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$2,112,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Rivesville, Town of (2019W-1803) Smith Hollow Tank Replacement & System Improvements – District 1 (Cost and Funding Change; Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Rivesville pursue a \$775,000 IJDC District 1 Loan (2%, 30 yrs.) and a \$381,992 IJDC District 1 Grant for an estimated project cost of \$1,156,992.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Chair Prezioso requested an update on the Town's audits and what is being done to get them up to date.

The Technical Review and Funding Committee recommends the Town of Rivesville receive a binding commitment of the \$775,000 IJDC District 1 Loan (2%, 30 yrs.) and the \$381,992 IJDC District 1 Grant replacing its existing binding commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Elizabeth, Town of (2022W-2079) Tucker Creek Extension – District 2 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Elizabeth pursue a \$766,000 Wirt County Commission Grant and a \$766,000 IJDC District 2 Grant for an estimated project cost of \$1,532,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Franklin, Town of (2019W-1845) System Improvements I – District 2 (Scope and Funding Change; Binding Commitment)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Franklin pursue a \$200,000 IJDC Design Loan (1%, 40 yrs.), a \$1,000,000 IJDC District 2 Grant, a \$1,772,318 DWTRF Loan (0.5%, 40 yrs.), and a \$500,000 DWTRF Forgivable Loan for an estimated project cost of \$3,472,318.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the Town of Franklin receive a \$1,000,000 IJDC District 2 Grant binding commitment.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Pleasant Hill PSD (2018W-1746) Norman Ridge Extension – District 2 (Cost and Funding Change)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Pleasant Hill PSD pursue a \$2,500,000 ARC Grant, a \$1,440,000 USDA Grant, and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$4,440,000.

There were some questions from the Committee regarding consolidation and management structure.

Luke Peters (MOVRC) approached the podium and responded.

There was a discussion regarding the PSD's audits. The last audit is from 2011. It was noted it will be hard to get grants in the future if audits are not current.

Mr. Peters is to follow-up on the audits and provide an update.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Logan County PSD (2017W-1721) Coal Mountain Extension – District 3 (Cost and Funding Change)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Logan County PSD pursue a \$1,850,000 ARC Grant, a \$1,500,000 CDBG (SCGB) Grant, a \$70,000 Wyoming County Commission Grant, a \$500,000 IJDC District 3 Grant, and a \$2,205,000 IJDC District 3 Loan (2%, 30 yrs.) for an estimated project cost of \$6,125,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Ravencliff McGraws Saulsville PSD (2022W-2086) Route 97 Extension / Critical Need – District 3 (New Application)

Ms. Hickerson described the application, and it is technically feasible. It was noted the PSD has a score of 17 on the January 2022 quarter of the EPA's Compliance Tracking Tool. The score was attained through various violations for monitoring Violation 2019 and multiple Public Notice Violations dating back to 2015. These violations need to be resolved.

There was a discussion regarding the ARPA funding.

The Technical Review and Funding Committee recommends the Ravencliff McGraws Saulsville PSD application be returned.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Union, Town of (2022C-135) Source of Supply / Critical Need (Immediate Need) – District 3 (New Application; Contingent Binding Commitment)

Ms. Hickerson described the application, and it is technically feasible.

There was discussion regarding loan versus grant funding for this project and the Pickaway Project that is pending.

The Technical Review and Funding Committee recommends the Town of Union pursue a \$306,000 IJDC Critical Need Loan (2.75%, 20 yrs.) for rehabilitation of its existing well/WTP (this will supplement spring supply currently being used which may have decreasing yield) contingent upon repayment from future funds on the Pickaway Project be approved.

Mr. Fowler moved that the recommendation be approved, Ms. Hickerson seconded the motion.

There was a discussion about the terms of the loan and the interest.

Mr. Fowler amended his motion to include a one-year deferral on the interest. Ms. Hickerson seconded the amended motion. The motion passed.

Wilderness PSD (2021W-1964) Source of Supply Improvements – District 3 (Cost and Funding Change)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends Wilderness PSD pursue a \$966,000 CDBG-MIT (SCBG) Grant.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Keyser, City of (2021S-1963) WWTP Improvements – District 1 (Binding Commitment)

Mr. Morgan described the request.

There was a discussion regarding CWSRF funding commitment.

The Technical Review and Funding Committee recommends the City of Keyser request to receive a \$700,000 IJDC District 1 Grant binding commitment be deferred to the full Council on May 4th.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Chesapeake Sanitary Board (2022S-2101) System Improvements – District 2 (Tabled- PFA Contingent Binding Commitment)

Mr. Billups described the request.

The Committee had several questions regarding the project, funding, and audits.

Greg Belcher (Chapman Technical Group) approached the podium to offer more detail and respond to questions.

The Technical Review and Funding Committee recommends Chesapeake Sanitary Board pursue a \$192,500 IJDC PFA Funding assistance for the SSES portions of the work from the April 14th Chapman Technical Group letter.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the Chesapeake Sanitary Board receive a \$98,000 IJDC PFA Funding assistance binding commitment and the remaining \$94,500 IJDC PFA Funding assistance binding commitment be approved July 1st contingent upon receipt of additional funding for fiscal year 2023.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Greenbrier Valley Economic Development Corporation (2022W-2116) Pocahontas County Memorial Hospital System – District 3 (PFA Binding Commitment)

Mr. Morgan described the request.

The Committee had questions regarding the Greenbrier Valley EDC having requests for both water and sewer projects.

Cassie Lawson (Region 4 Planning and Development Council) offered additional information and clarification on the requests and responded to the questions.

The Technical Review & Funding Committee recommends Greenbrier Valley EDC receive a \$17,500 PFA funding (the funds will be transferred from Congressional District 3 Loan Funds) binding commitment.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Greenbrier Valley Economic Development Corporation (2022S-2117) Pocahontas County Memorial Hospital System – District 3 (PFA Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends Greenbrier Valley EDC receive a \$17,500 PFA funding (the funds will be transferred from Congressional District 3 Loan Funds) binding commitment.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

McDowell County PSD (2016S-1631) Iaeger Sewer Project – District 3 (Binding Commitment Extension)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends McDowell County PSD (Iaeger Project) receive a seven (7) month extension of its binding commitment until December 15, 2022.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mercer County PSD (2020S-1883) Matoaka WWTP System Improvements – District 3 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends Mercer County PSD receive a \$1,000,000 IJDC District 3 Grant (the grant funds will be transferred from Congressional District 3 Loan Funds) binding commitment.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

New Haven PSD (2018W-1760) Ramsey Contract 19 Extension – District 3 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the New Haven PSD receive a \$500,000 IJDC District 3 Grant (the grant funds will be transferred from Congressional District 3 Loan Funds) binding commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Business Items:

Discussion of the Application of Medium Household Income Data

Chair Prezioso offered an overview of the new MHI information and the Resolution to be considered.

It was noted the Committee is going to have be strict on audits being up to date.

This was for informational purposes only and will be presented again next month for consideration.

Discussion of Senate Bill 584

Chair Prezioso provided the Committee with an update on the Senate Bill 584, Bill 4566 and House Bill 217.

Discussion of LJDC Process and Procedures

Chair Prezioso announced this topic will not be discussed today. This is in light of the passing of new bills in the Legislative session. This will be brought before the Committee next month for discussion.

Unfinished Business

None

Executive Director Comments:

Wayne Morgan

Pea Ridge PSD – Route 2 Step II System Expansion - (bid authorization for WWTP) 2017S-1674

Mr. Morgan described the request.

Pea Ridge PSD has requested, and DEP has consented to bidding the WWTP contract prior to having all funding in place for the entire project, and I take no exception to this process (may allow District to better understand funding available/needed).

Funding Program Comments

CWSRF

Kathy Emery

Ms. Emery provided an update regarding contingency increases, the Needs Survey, proposed SRF funding formula changes, Buy America Build America and Emerging Contaminants.

USDA
Mr. Thorn stated he was elated to be in attendance and was looking forward to working with the Committee and Council as partners on funding projects.

Ryan Thorn

DWTRF
Ms. Hickerson provided an update on the DWTRF program regarding Buy America Build America, MHI classifications and Intended Use Plans.

Stephanie
Hickerson

**Requests
Received:**

(Applications by April 10, 2022, and requests to date.)

**Information
Report**

Sewer:	Carpendale, Town of – System Improvements (new application)-1	2021S-2037
	Clarksburg, City of – West Fort Co-Op Evaluation (new application)-1	2021S-2049
	Nutter Fort, Town of – Lifepointe Church Ext. (new application)-1	2022S-2118
	Salt Rock Sewer PSD – Line Extension (new application)-3	2022S-2121
Water:	West Union, Town of – System Improvements (new application)-1	2022W-2119
	Franklin, Town of – System Improvements II (new application)-2	2022W-2109
	Mill Creek, Town of – Water Storage Tank Repl. (new application)-2	2022W-2092
	Cowen PSD – System Upgrade/Plant Relocations (new application)-3	2022W-2120
	Gauley River PSD – Line Replacement (new application)-3	2022W-2114
	Nettie Leivasy PSD – Line Replacement (new application)-3	2022W-2113

Public Comment: None

Adjournment: With no further business before the Committee, the Chair entertained a motion to adjourn. Ms. Emery moved to adjourn; Mr. Fowler seconded the motion. The motion passed. Meeting adjourned at 12:10 p.m.

Wayne D. Morgan
Secretary & Executive Director