



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **June 28, 2022**, at **10:00 A.M.**

Voting Members that were present:

Technical Review and Funding Committee Voting Members in person:

Meredith Vance, WV Bureau for Public Health – Chair Water
Jason Billups, WV Department of Environmental Protection – Chair Sewer
Jonathan Fowler, WV Public Service Commission
Erica Boggess, WV Housing Development

Technical Review and Funding Committee Voting Members via phone:

Marie Prezioso, WV Water Development Authority - Chair
Kris Warner, WV Economic Development Authority

Others in attendance:

Wayne Morgan, WV Infrastructure & Jobs Development Council
Brock Jarrett, WV Water Development Authority
Samme Gee, Jackson Kelly PLLC
Michael Griffith, Griffith & Associates
Clay Riley, The Thrasher Group
Ryan Boustany, The Thrasher Group
Eric Bennett, PUB
Todd Grinstead, WVRWA
Eddie Register, WVDEP
Mea Billups, WVDEP
Roger Earle, WVDEP-AML
Jeremiah Johnson, Beckley Sanitary Board
Joel Davis, MOVRC
David Altizer, Thompson & Litton
Bruce Mullins, RIC
Terry Martin, RIC

Others invited and in attendance via phone and livestream:

Mike Duminiak, WV Infrastructure & Jobs Development Council
Elizabeth Atkinson, WV Infrastructure & Jobs Development Council
Fred Hypes, Dunn Engineers
Chad Miller, Cerrone & Associates
Cassie Lawson, Region 4 Planning & Development Council
Pam Keplinger, Region 8 Planning & Development Council
Penny Hiser, Region 8 Planning & Development Council
Chris Thomas, BPH

Jerry Bailey, Cerrone & Associates
A.C. Wiethe, Belomar Regional Council
Lesli Stone Smith, USACE
Stacy Fowler, Thompson & Litton
Cary Smith, Region 7 Planning & Development Council

Call to Order Chair Marie Prezioso called the meeting to order and verified a quorum was present.

Approval of Minutes Chair Prezioso asked for approval of the draft minutes of May 26th, 2022. Jonathan Fowler moved for approval and Erica Boggess seconded the motion. The motion passed.

Sewer Projects:

Beckley, City of-Pinecrest Improvements - (New application)

Jason Billups described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Beckley pursue a \$1,400,000 CWSRF Design Loan (1.75%, 30 yrs), a \$3,164,000 CWSRF Loan (1.75%, 30 yrs), a \$500,000 IJDC Loan (2%, 30 yrs) and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$5,564,000.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Hancock County PSD-Newell System Improvements - (new application) 2021S-1980

Jason Billups described the application, and it is technically feasible.

The Technical Review and Funding Committee recommend Hancock County PSD pursue a \$2,900,000 CWSRF Loan (0.5%, 40 yrs), a \$700,000 CWSRF Principal Forgiveness Loan, a \$500,000 IJDC Grant, and \$5,000,000 IJDC Distressed Utility Grant for an estimated project cost of \$9,100,000 (the \$50,000 IJDC PFA Funding will be paid back at closing via the CSWSRF Loan).

Marie Prezioso pointed out that this is the first time we are using the Distressed Utility Grant. Samme Gee stated that as long as they have an order from the PSC and a recommendation, the Council can proceed with the funding.

Jonathan Fowler agreed that Samme Gee's assessment was correct.

Jason Billups noted that an engineering fee variance will be required.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Lake Floyd PSD-System Improvements - (cost & funding change and contingent binding commitment) 2021S-2036

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Lake Floyd PSD pursue a \$1,320,000 Harrison County ARPA Grant, a \$500,000 WDA EEGF, and a \$500,000 IJDC Grant for an estimated project cost of \$2,320,000; and receive a \$500,000 IJDC Grant Binding Commitment contingent upon receipt of the \$500,000 WDA EEGF.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Mason County PSD-Sand Hill System - (cost & funding change) 2020S-1922

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Mason County PSD pursue a \$5,100,000 USDA Loan (2%, 40 yrs.), a \$2,850,000 USDA Grant, a \$2,000,000 CWSRF Debt Forgiveness Loan, a \$3,124,714 WDA EEGF, and a \$1,000,000 IJDC Grant for an estimated project cost of \$14,076,713.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Matewan, Town of-Red Jacket System Improvements - (cost & funding change) 2015S-1574

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Matewan pursue a \$2,300,000 USDA Grant, a \$1,540,000 ARC Grant, and a \$2,032,700 CDBG (SCBG) for an estimated project cost of \$5,872,700.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Parkersburg, City of-WWTP Improvements - (bid overrun) 2022S-2182

Jason Billups described the request.

The Technical Review and Funding Committee recommends the City of Parkersburg pursue a \$2,015,000 Parkersburg Utility Board Contribution and a \$1,309,000 WDA EEGF for an estimated Project cost of \$3,324,000.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Water Projects:

Alderson, Town of-System improvements - (funding change) 2019W-1833

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Alderson pursue a \$1,500,000 DWTRF Principal Forgiveness Loan, a \$615,000 DWTRF Principal Forgiveness (Lead program), a \$2,973,000 DWTRF Loan (0.5%, 40 yrs), \$925,000 US ACE Grant, a \$2,000,000 Congressionally Directed Spending Grant, a \$875,000 IJDC Grant and a 125,000 IJDC Soft Cost Grant for an estimated project cost of \$9,013,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Elizabeth, Town of-Rt 14 Main Replacement II - (new application) 2022W-2129

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Elizabeth pursue a \$785,000 DWTRF Principal Forgiveness Loan and a \$785,000 IJDC Grant for an estimated project cost of \$1,570,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Fountain PSD-Parrill Road Extension - (new application) 2022W-2131

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Fountain PSD pursue a \$647,600 Mineral County ARPA Grant, a \$555,400 DWTRF Principal Forgiveness Loan and a \$1,000,000 IJDC Grant for an estimated project cost of \$2,203,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Franklin, Town of-System Improvements II - (tabled application) 2022W-2109

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Franklin pursue a \$182,000 IJDC Design Loan (1%, 40 yrs), a \$2,443,000 DWTRF Loan (0.5%, 40 yrs., 0.25% AF), a \$1,000,000 DWTRF Principal Forgiveness Loan, and a \$1,000,000 IJDC Grant for an estimated project cost of \$4,625,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Grant County PSD-Knobley Extension - (new application) 2022W-2133

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Grant County PSD pursue a \$3,608,000 USDA Loan (1.87%, 40 yrs) and a \$750,000 USDA Grant for an estimated project cost of \$4,358,000.

Johnathan mentioned that this is fully funded by USDA and not required to come to the Council but it is appreciated that they came in anyway.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Greenbrier PSD 2-Trout Extension - (new application) 2022W-2132

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Greenbrier PSD 2 pursue a \$1,500,000 Congressionally Directed Spending Grant, a \$2,500,000 County Commission ARPA Grant, a \$2,500,000 USEDGA Grant, a \$3,500,000 DWTRF Principal Forgiveness Loan, a \$9,300,000 DWTRF Loan (0.5%, 0.25% AF, 40 yrs), and a \$1,000,000 IJDC Grant for an estimated project cost of \$20,300,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Hodgesville PSD-System Improvements - (new application) 2022W-2136

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding committee recommends Hodgesville PSD pursue a \$4,000,000 Congressionally Directed Spending Grant, a \$1,030,000 DWTRF Loan (1%, 0.25%, 30 yrs), a \$820,000 DWTRF Principal Forgiveness Loan, a \$880,000 Upshur County Commission ARPA Grant and a \$500,000 IJDC Grant for an estimated project cost of \$7,230,000.

Marie Prezioso asked for the status of their current audit. Cary Smith answered that 2019-2020 audits are with their accountant but doesn't know the status of it. Marie asked that that IJDC be notified when the audits are completed.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Hughes River Water Board-WTP Improvements - (funding change) 2021W-2003

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Hughes River Water Board pursue a \$650,000 Ritchie County ARPA Grant, a \$650,000 WDA EEGF, and a \$500,000 IJDC Grant for an estimated project cost of \$1,800,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Mason County PSD-Apple Grove Extension - (new application) 2022W-2143

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Mason County PSD pursue a \$1,500,000 Mason County Commission ARPA Grant.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Mercer County PSD-McComas System Replacement - (revised application) 2021W-1992

Johnathan Fowler mentioned that the Commission would like to have further discussions with the applicant about consolidating this project and is recommending it be tabled for one month.

The Technical Review and Funding Committee recommend the Mercer County PSD Revised Application for the McComas System Replacement Project be tabled until the next funding committee meeting.

Johnathan Fowler moved that the recommendation be approved, Meredith Vance seconded the motion. The motion passed.

Mercer County PSD-Pocahontas System Improvements (new application) 2022W-2110

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Mercer County PSD pursue a \$5,619,000 VA Dept. of Health Grant, a \$1,000,000 DWTRF Principal Forgiveness Loan, a \$1,000,000 Mercer County Commission ARPA Grant and a \$500,000 IJDC Grant for an estimated project cost of \$8,119,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

New Haven PSD-Old Gwinn Road Extension - (new application) 2022W-2069

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends New Haven PSD pursue a \$1,695,378 DWTRF Loan (0.5%, 40 yrs), a \$500,000 DWTRF Principal Forgiveness Loan, a \$86,416 WV American Water Company Contribution, a \$40,000 Fayette County Commission ARPA Grant, and a \$1,000,000 IJDC Grant for an estimated project cost of \$3,321,794.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

New Haven PSD-White Road Extension - (new application) 2022W-2070

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends New Haven PSD pursue a \$3,177,318 DWTRF Loan (0.5%, 40 yrs), a \$500,000 DWTRF Principal Forgiveness Loan, a \$334,862 WV American Water Company Contribution, a \$40,000 Fayette County Commission ARPA Grant, and a \$1,000,000 IJDC Grant for an estimated project cost of \$5,052,180.

Johnathan commented that these public/private partnership projects have input from WVAW that is approved by the commission. WVAWC currently has a case pending which will revise their contribution to increase the amount available through WVAWC.

Stacy Fowler stated they have spoken with WVAWC and they are fully aware of that and will adjust the amount when the project closes.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

New Haven PSD-Lucus Road Extension - (new application) 2022W-2071

Meredith Vance described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends New Haven PSD pursue a \$1,797,047 DWTRF Loan (0.5%, 40 yrs), a \$500,000 DWTRF Principal Forgiveness Loan, a \$178,233 WV American Water Company Contribution, a \$40,000 Fayette County Commission ARPA Grant, and a \$1,000,000 IJDC Grant for an estimated project cost of \$3,515,280.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Pendleton County PSD-Sandy Ridge Extension - (cost & funding change) 2021W-1947

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Pendleton County PSD pursue a \$1,475,000 US ACE Grant and a \$500,000 IJDC Grant for an estimated project cost of \$1,975,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Piedmont, City of-Keyser Connection - (scope, cost & funding change) 2019W-1836

Meredith Vance described the request and it is technically feasible. Meredith said that it will connect to the city of Keyser, not the city of Westernport.

The Technical Review and Funding Committee recommends City of Piedmont pursue a \$2,260,680 Congressionally Directed Spending Grant, a \$1,576,520 US EDA Grant, a \$1,500,000 DWTRF Principal Forgiveness Loan and a \$1,000,000 IJDC Grant for an estimated project cost of \$6,337,200.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Williamson, City of-System Improvements - (cost & funding change) 2015W-1587

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Williamson pursue a \$7,903,000 USDA Loan (2%, 38 yrs.), a \$1,000,000 USDA Grant, a \$1,500,000 CDBG (SCBG) Grant, a \$1,500,000 US ACE Grant, and a \$750,000 ARC Grant for an estimated project cost of \$12,653,000.

Jonathan mentioned that they had requested additional information and they supplied it. He recommended that they make sure they are charging rates in compliance with their tariff.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Binding Commitment Requests:

Clay, Town of-System Improvements - (funding change & binding commitment) 2019S-1793

Jason Billups described the request.

The Technical Review and Funding Committee recommends this binding commitment request be tabled until July 26th Technical Review and Funding Committee meeting.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Grandview Doolin PSD-Woodland Road CN Extension - (new application & contingent binding commitment) 2022W-2142

Meredith Vance described the application and it was technically feasible.

The Technical Review and Funding Committee recommends the Grandview-Doolin PSD request to pursue a \$150,000 Marshall County Commission Grant and a \$330,000 IJDC Critical Need (Loan or Grant) for an estimated project cost of \$480,000 to serve 11 customers; and receive a contingent binding commitment (upon receipt of required documentation) be approved.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Hinton, City of-CSO Abatement - (binding commitment) 2015S-1585

Jason Billups described the request.

The Technical Review and Funding Committee recommends deferring until the Full Council meeting on July 6, 2022.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Huntington, City of-Sunset Drive CN Extension - (new application & contingent binding commitment) 2022S-2149

Jason Billups described the request.

The Technical Review and Funding Committee recommends the City of Huntington request to pursue a \$248,500 IJDC Critical Need (Loan or Grant).

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

The Technical Review and Funding Committee recommends the City of Huntington receive a contingent binding commitment for a \$248,500 IJDC Critical Need (Loan or Grant) (upon receipt of required documentation).

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Logan County PSD-Coal Mountain Extension - (binding commitment) 2017W-1721

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Logan County PSD receive a \$500,000 IJDC Grant and a \$2,205,000, IJDC Loan (2%, 30 yrs) Binding Commitment.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

New Haven PSD-Whispering Pine Lane CN Extension - (new application & contingent binding commitment) 2022W-2112

Meredith Vance described the request and recommended it be discussed among the committee due to the high cost per customer.

Jonathan Fowler withdrew his motion to table the request and replaced it with a motion to return.

The Technical Review and Funding Committee recommends the New Haven PSD request be returned.

Johnathan Fowler moved that the recommendation be approved, Jason Billups seconded the motion. The motion passed.

Philippi, City of-Little Laurel Run Reservoir - (binding commitment extension) 2019W-1855

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Philippi receive a contingent binding commitment extension until January 15, 2023

Johnathan Fowler moved that the recommendation be approved, Jason Billups seconded the motion. The motion passed.

Tunnelton, Town of-WWTP Improvements - (binding commitment) 2020S-1893

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Tunnelton receive \$500,000 IJDC Grant Binding Commitment.

Jason Billups moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Business Items:

Resolution Increasing Moneys Disbursed As Grants -

Samme Gee explained that this resolution authorizes the moneys disbursed from the Infrastructure Fund (to be used for grants for projects in an amount not to exceed twenty-five Percent.

The Technical Review and Funding Committee recommends the resolution be recommended to the Council that the loan transfer amount not exceed 20% percent.

Erica Boggess moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Critical Need Extensions Greater Than \$1m –

The committee decided to place this on the agenda at the end of the July funding committee meeting to give the committee time to formulate input.

Guidelines for IJDC Funds –

The committee decided to place this on the agenda at the end of the July funding committee meeting to give the committee time to formulate input.

Johnathan commented that for the benefit of the engineers, regional councils and applicants, the intended use plans for CWSRF and DWTRF are looking for revisions in the trigger points for loan terms so he advised these groups to look at the intended use plans of these programs in advance of this discussion at the July meeting so they can offer input to that discussion.

PUBLIC COMMENT

No one from the public wished to comment during the Public Comment period.

ADJOURNMENT

With no further business before the Committee, the Chair entertained a motion to adjourn. Jonathan Fowler moved to adjourn; Kris Warner seconded the motion. The motion passed. Meeting adjourned at 11:07 a.m.

Wayne D. Morgan
Secretary & Executive Director