



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

**APPROVED**

A meeting of the West Virginia Infrastructure and Jobs Development Technical Review and Funding Committee was held **Tuesday, May 27<sup>th</sup>, 2025, beginning at 9:30 a.m.** in the Infrastructure & Jobs Development Council Public Hearing Room at 1009 Bullitt Street, Charleston, West Virginia.

**Voting Members that were present:**

**Quorum** A quorum was constituted of the following members present:

**Chair** Marie Prezioso, WV Water Development Authority

**Voting Members in person:**

Nate Testman, WV Housing Development Fund  
Brandon Crace, WV Public Service Commission  
Joseph Brouse, WV Economic Development Authority  
Meredith Vance, WV Bureau of Public Health  
Kathy Emery, WV Department of Environmental Protection

**Voting Members via phone:**

**Voting Members not present:**

**Advisory Members present in person:**

Jason Billups, WV DEP

**Advisory Members present via phone:**

**Invitees present or via phone:**

Steve Collins, US Department of Agriculture  
Klancey Burford, US Army Corp of Engineers

**Invitees not present:**

Patrick Murphy, WV Bureau of Public Health  
James Bush, WV Appalachian Regional Council  
Ryan Halsey, Community Development Block Grant

**Others in attendance:**

Wayne Morgan, WV Infrastructure & Jobs Development Council  
April Evers, IJDC  
Mike Duminiak, IJDC  
Brad Sergeant, WDA  
Veronica Lewis, WDA  
Samme Gee, Jackson & Kelly  
Julie Merow, Jackson & Kelly  
Ron Davis, Town of Paw Paw  
John Cole, RK&K

AC Wiethe, Belomar Regional Council  
Todd Dingess, Smith Cochran Hicks  
Robert Riggs, City of Pennsboro  
Tyler Ferrell, RIC  
Cary Smith, Region 7 PDC  
Melissa Earle, Region 8 PDC  
John Mitchell, Extreme Endeavor  
Terry Martin, Regional Council  
Stacy Fowler, Thompson & Litton  
Jonathan Carpenter, Thrasher Group  
Eric Sherrard, Thrasher Group

**Others in attendance by phone/Webex:**

Elizabeth Atkinson, WV Infrastructure & Jobs Development Council  
Brock Jarrett, WV Water Development Authority  
Melissa Cross, DEP CWSRF  
Eric Combs, Region 1 PDC  
Beth Belcher, DEP CWSRF  
Steve Buchanan  
Tim Meeks  
Carrie Wallace, Region 7 PDC  
Will Wallace, Cerrone Assoc.  
Mark Muir, Thrasher Group  
Lesley Taylor, Region 4 PDC  
Emily Canaday, MOVRC  
Andrew Bird, WV DEP  
Dana Tackett  
Ron Oldham  
Jim Hildreth  
Michael Griffith, CPA  
Jennifer Wishmyer  
Bo Crites, Region 8 PDC  
Penny Hiser, Region 8 PDC  
Paige Parrish, DEP

**Call to Order** Marie Prezioso called the meeting to order and noted a quorum was present.

**Approval of Minutes** Marie Prezioso asked for approval of the draft minutes of **April 29<sup>th</sup>, 2025**, meeting. Kathy Emery moved for approval and Brandon Crace seconded the motion. The motion passed.

**Projects Technically Feasible and Permitted to Pursue Infrastructure Fund Assistance<sup>1</sup>**

Marie Prezioso stated that the upcoming action items met certain requirements to ensure the projects are eligible for funding. Meeting the criteria is a necessary step towards binding commitment but does not guarantee one will be granted.

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<sup>1</sup> This action item is to certify that certain requirements have been met which makes the project eligible for funding. Meeting this criteria is a necessary step for obtaining a binding commitment from the Council, but it does not guarantee one will be granted.

## **PROJECTS SATISFYING TECHNICAL REVIEW REQUIREMENTS AND/OR ELIGIBLE TO PURSUE FUNDING<sup>2</sup>**

### **Sewer**

#### **Carpendale, Town of-Sys imprvs (Upd application)**

**2021S-2037**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Town of Carpendale current application be returned, and the original scope should move forward. Also, Carpendale and Ridgeley should evaluate consolidating their systems and resources.

Kathy Emery moved that the recommendation be approved, Meredith Vance seconded the motion. The Motion passed.

#### **Center PSD-Rockview & Bearhole ext, 166 cust (Engineering fee waiver)**

**2022S-2209**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Center PSD request for an engineering fee waiver be approved.

Kathy Emery moved that the recommendation be approved, Meredith Vance seconded the motion. The Motion passed.

#### **Elkins, City of-Georgetown Rd & Trickett Ln imprvs (Tbld application)**

**2025S-2666**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Town of Elkins be tabled until the next Committee meeting

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

#### **Shady Springs PSD-Cool Ridge sys (Tbld application)**

**2025S-2664**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Shady Spring PSD be tabled until the next Committee meeting to allow the consultant to address technical comments.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

### **Water**

#### **Branchland-Midkiff PSD-Line repl & conn W Hamlin (New application)**

**2025W-2660**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Branchland-Midkiff PSD be eligible to pursue a \$370,000 CDS, a \$92,500 CDS match, a \$1,500,000 ARC grant, a \$330,000 USDA grant, and a \$334,500 USDA loan (3.25%, 38 yrs) for an estimated project cost of \$2,627,000.

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<sup>2</sup> A project that is determined to be “eligible to pursue funding” is allowed to seek funding outside of the Council. It does not indicate that the Council is authorizing or will authorize funding from the Council, once other funding has been obtained.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

**Crum PSD-WTP & sys imprvs (Updated application)**

**2024W-2562**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Crum PSD application be tabled until the next committee meeting to allow the consultant to review/consider additional alternatives.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Mason Co PSD-North sys imprvs I (Tbld application)**

**2022W-2264**

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Mason Co PSD be eligible to pursue a \$3,305,000 DWTRF loan (2.5%, 20 yrs, 0.25% AF) and a \$50,000 Mason Co Com grant for an estimated project cost of \$3,355,000.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**PROJECTS REQUESTING INFRASTRUCTURE FUND ASSISTANCE**

**Hancock Co PSD-Sys imprvs (Binding commitment ext)**

**2021S-1968**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Hancock Co PSD binding commitment extension until December 31, 2025 using the 2015 MHI be approved, using the 2015 MHI.

Kathy Emery moved that the recommendation be approved, Meredith Vance seconded the motion. The Motion passed.

**Hodgesville PSD-Sys imprvs & Pecks Run ext, 5 cust (Scope & binding com ext)**

**2022W-2136**

Wayne Morgan described the request.

The Technical Review and Funding Committee accepts the scope change of having one (1) 150,000 gallon tank in lieu of two (2) 100,000 gallon tanks; and recommends the Hodgesville PSD binding commitment extension until December 31, 2025 be approved.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Paw Paw, Town of-Sys imprvs (Binding commitment ext)**

**2021W-1962**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Paw Paw binding commitment extension until December 31, 2025 be approved, using the 2015 MHI.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

### **BINDING COMMITMENT REQUESTS/BID OVERRUNS**

#### **Davis, Town of-Dam imprvs (Binding commitment)**

**2024W-2554**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Davis receive a \$480,000 IJDC grant binding commitment transferred from loan funds (if needed) and a \$480,000 IJDC loan (2%, 30 yrs) binding commitment.

Jonathan Carpenter gave additional project details.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

### **ANCILLARY EXPENDITURE/USE OF CONTINGENCY/BID UNDERRUN**

None

### **BUSINESS ITEMS**

Point system for prioritizing projects – Marie discussed in detail the changes being made to project decision making criteria going forward.

Resolution Authorizing Funding for Critical Need Sub Account for FY 2026

Resolution Authorizing Pre-application Funding Assistance for FY 2026

CWSRF Match Resolution

DWTRF Match Resolution

### **EXECUTIVE DIRECTOR COMMENTS – INFORMATION REPORT**

Returned funds

Grant Town, Town of-Sys imprvs (Bid underrun returned funds \$237,000)

**2021W-2000**

Funding program updates

### **PROJECTS REQUIRING ADDITIONAL INFORMATION**

Gilmer Co PSD-Cox Mills CN ext, 12 cust

**2025W-2649**

McDowell Co PSD-Elkhorn III ext, 13 cust

**2021W-1961**

McDowell Co PSD-Jolo 5 ext, 119 cust

**2023W-2430**

Pennsboro, City of-WV 74 CN ext, 14 cust

**2024W-2580**

Sugar Ck PSD-Camp Rd CN ext, 20 cust

**2025W-2652**

Sun Valley PSD-Indian Run CN ext, 20 cust

**2024W-2634**

### **REQUESTS RECEIVED (Applications and requests to date)**

#### **Sewer**

Burnsville, Town of-Collection sys imprvs (Binding commitment extension 6/4)

**2017S-1678**

Canaan Valley PSD-State Park WWTP (Contingent on CWSRF binding com 6/24)

**2022S-2063**

Elizabeth, Town of-Detention basin (New application)

**2025S-2670**

Northern Wayne Co PSD-Sys imprvs (New application)

**2024S-2500**

Union Williams PSD-Sys imprvs (Binding commitment 6/24)

**2021S-1965**

#### **Water**

Boone County PSD-Alexis Lane CN ext,5 cust (Cost increase & fdg & bdg com ext 6/24)

**2023W-2309**

Buchannon, City of-WTP repl (New application)

**2024W-2616**

Kanawha Co RDA-Rambling Rd CN ext, 11 cust (Cost & fdg chg and bdg com ext 6/24)	2023W-2479
Logan Co PSD-Coal Mtn ext, 166 cust (Binding commitment extension 6/24)	2017W-1721
Pendleton Co PSD-SandyRdg ext,25cust(Scope,cost&fdg chg&cont on WDA bc ext 6/4)	2021W-1947
Pineville, Town of-Sys imprvs (Scope, cost & funding chg and binding com ext 6/4)	2020W-1891
Pineville, Town of-Brenton-Baileysville ext, 254 cust (Scope,cost&fdg chg&bc ext 6/4)	2020W-1903
Pleasants Co PSD-Hebron ext, 32 cust (Binding commitment extension 6/24)	2024W-2540
St Marys, City of-Sys Imprvs I (cost & funding chg and binding commitment 6/24)	2023W-2439
Tyler Co PSD-Elk Fork ext, 7 cust (New application)	2025W-2671

## **PUBLIC COMMENT**

**None**

## **ADJOURNMENT**

With no further business before the Committee, the Chair entertained a motion to adjourn, Kathy Emery moved to adjourn; Nate Testman seconded the motion. The motion passed. The meeting was adjourned at **10:10 a.m.**

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Wayne D. Morgan  
Secretary & Executive Director