



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

TECHNICAL & FUNDING COMMITTEES MEETING MINUTES

The Technical & Funding Committees meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **June 22, 2021**, at **10:00 A.M.**

Voting Members that were present:

Technical Committee Voting Members:

Jonathan Fowler, WV Public Service Commission
Chris Arrington, WV Bureau for Public Health – Designee
Kathy Emery, WV Department of Environmental Protection - Chair Sewer

Funding Committee Voting Members:

Marie Prezioso, WV Water Development Authority - Chair
Jonathan Fowler, WV Public Service Commission
Kathy Emery, WV Department of Environmental Protection
Chris Arrington, WV Bureau for Public Health - Designee

Funding Committee Voting Members present via phone:

Erica Boggess, WV Housing Development
Kris Warner, WV Economic Development Authority

Others in attendance:

Wayne Morgan, WV Infrastructure & Jobs Development Council
Kristi Ritchie, WV Infrastructure & Jobs Development Council
Samme Gee, Jackson Kelly PLLC
Jonathan Carpenter, The Thrasher Group
Jason Billups, WV Department of Environmental Protection
Nancy Peyton, The Lincoln Journal/HD Media
Roger Earle, WV DEP - Abandoned Mine Lands
Fred Rader, MOVRC
Gary Facemeyer, Mott MacDonald

Others invited and in attendance via phone and livestream:

Brandon Crace, WV Infrastructure & Jobs Development Council
Randy Lengyel, WV Infrastructure & Jobs Development Council
Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council
Ann Urling, Governor's Office
Kylea Radcliff, The Thrasher Group

Janna Lowery, USDA
Eleni Brick, The Thrasher Group
Michael Griffith, Griffith & Associates CPA
Logan Alastanos, The Thrasher Group
Hannah Carter, WV Development Office
Carrie Smith, Region 7 Planning & Development Council
Cassie Lawson, Region 4 Planning & Development Council
Steve Haynes, The Thrasher Group

Call to Order Chair Marie Prezioso called the meeting to order and verified a quorum was present.

Approval of Minutes Chair Prezioso asked for approval of the draft minutes of **May 25, 2021**. Jonathan Fowler moved for approval and Erica Boggess seconded the motion. The motion passed.

Union Williams PSD (2021S-1965) Sewer Plant Upgrade – District 1 (New Application)

Jason Billups described the application.

The Technical Committee recommends the Union Williams PSD application and engineering fee variance request for total engineering fees be tabled until the July 27th meeting.

Fred Rader (MOVRC) asked if there was a reason the application was being tabled.

Kathy Emery responded indicating the application was received after the June 10th deadline and they were not able to review prior to this meeting.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Buffalo Creek PSD (2020C-103) System Improvements / Crisis Situation / Change Order – District 3 (Tabled Scope Change)

Mr. Billups described the request, and it is technically feasible.

Wayne Morgan offered clarification stating no additional funds are required. This is just a change in scope. It was further noted the engineer is going to look at that work that is to be performed, bid out the equipment, and the engineer will certify the work has been done appropriately.

The Funding Committee recommends the Buffalo Creek PSD request for a change in scope to complete work at the WWTP headworks and clarifier be approved.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pax, Town of (2021S-1933) Willis Branch Extension– District 3 (Tabled Application)

Mr. Billups described the application, and it is technically feasible. Mr. Billups noted the DEP still has reservations concerning the use of UV disinfection on a lagoon.

The Funding Committee recommends the Town of Pax pursue \$1,000,000 CDBG (SCBG) Grant.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Richwood, City of (2021S-1960) WWTP Replacement Project – District 3 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Funding Committee recommends the City of Richwood pursue a \$9,950,000 CDBG-MIT Grant, a \$1,500,000 CWSRF Debt Forgiveness Loan, and a \$1,000,000 IJDC District 3 Grant for an estimated project cost of \$12,450,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Webster Springs PSD (2021S-1967) Collection System Improvements – District 3 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Funding Committee recommends the Webster Springs PSD pursue a \$1,950,000 CDBG-MIT Grant.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Cairo, Town of (2021W-1953) Distribution System Improvements – District 1 (New Application)

Chris Arrington described the application, and it is technically feasible.

The Funding Committee recommends the Town of Cairo pursue a \$3,000,000 US ACE Grant, a \$500,000 IJDC District 1 Grant, and a \$533,225 IJDC District 1 Loan (2%, 30 yrs.) for an estimated project cost of \$4,033,225.

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Cairo, Town of (2021W-1953) Distribution System Improvements – District 1 (Engineering Fee Variance)

Mr. Arrington described the request.

The Funding Committee recommends the Town of Cairo engineering fee variance request for total engineering fees be approved.

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Paw Paw, Town of (2021W-1962) System Improvements – District 1 (New Application)

Mr. Arrington described the application, and it is technically feasible.

The Funding Committee recommends the Town of Paw Paw pursue a \$2,546,700 USDA Grant, a \$848,900 USDA Loan (1.5%, 40 yrs.), and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$4,395,000: and a \$200,000 IJDC District 1 Design Loan (1%, 40 yrs.).

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Jana Lowery with USDA stated the level of the grant request for USDA exceeds 25% of the USDA State Grant allocation for the year. USDA feels this level of grant is needed due to where the proposed rates are going to go. Due to that level being over 25% of the allocation, USDA cannot fund through the regular allocation. This level of grant request must wait until the end of the year and be submitted as a reserve request at the National level.

Tri-County Water Association (2021W-1958) Sweeps Run Ext. / Critical Need – District 1 (New Application)

Mr. Arrington described the application, and it is technically feasible.

The Funding Committee recommends the Tri-County PSD request to pursue a \$785,000 IJDC Critical Needs Grant be approved. An engineering fee variance will be required for total engineering fees.

There was a discussion and clarification of the amount of the project, and it was confirmed to be \$785,000. Additionally, a discussion was held regarding the BPH memo concerns and the 501C letter required for State funding.

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Alderson, Town of (2021W-1956) WTP Replacement/Relocation – District 3 (New Application)

Mr. Arrington described the application, and it is technically feasible.

The Funding Committee recommends the Town of Alderson pursue an \$8,304,000 CDBG-MIT.

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion.

Lincoln Co. PSD (2019W-1806) Alum Creek Tank – District 3 (Tabled Scope, Cost & Funding Change)

Mr. Arrington described the request, and it is technically feasible.

There was a discussion regarding this request, and it was determined it did not need to come before the Committee until September, per the May 25th minutes.

Ms. Prezioso noted no action was required at this time.

Richwood, City of (2021W-1959) Intake Impoundment Replacement – District 3 (New Application)

Mr. Arrington described the application, and it is technically feasible.

The Funding Committee recommends the City of Richwood pursue a \$500,000 DWTRF Principal Forgiveness Loan, a \$500,000 DWTRF Loan (0.5%, 0.25% adm. fee, 30 yrs.), and a \$1,000,000 IJDC District 3 Grant for an estimated project cost of \$2,000,000.

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion concerning whether this project was considered for CDBG Mitigation funding and the reasoning for pursuing the funding as noted.

Wilderness PSD (2021W-1964) Intake Improvements – District 3 (New Application)

Mr. Arrington described the application, and it is technically feasible.

The Funding Committee recommends the Wilderness PSD pursue a \$746,500 CDBG-MIT Grant.

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Wilderness PSD (2021W-1940) Snow Hill Extension / Critical Need – District 3 (Tabled Application)

Mr. Arrington described the application, and it is technically feasible.

The Funding Committee recommends the Wilderness PSD request to pursue a \$298,000 IJDC Critical Needs Grant be tabled until the September 28th meeting to allow AML time to complete their study.

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Roger Earle with AML offered additional clarification on the request to table the application.

There was a discussion regarding the critical need process for line extensions.

Greater Harrison PSD (2020W-1899) Stevens Run Critical Need Extension – District 1 (Bid Overrun)

Mr. Arrington described the request.

The Funding Committee recommends the Greater Harrison PSD bid overrun request for \$61,350 for the Sweeps Run Critical Need Extension be deferred until the July 7th Council meeting.

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Hancock County PSD (2021S-1980) Acquire Newell Company – District 1 (PFA Binding Commitment)

Mr. Morgan described the request.

The Funding Committee recommends the Hancock County PSD receive a \$50,000 PFA Funds Binding Commitment (to match a \$50,000 Grant from the Hancock County Commission) to file an IJDC Funding Application for a project associated with the acquisition of the Newell Company (wastewater assets).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Kingwood, City of (2021F-112) Generators – District 1 (Binding Commitment)

Mr. Morgan described the request (for all FEMA generator applications on this agenda).

The Funding Committee recommends the City of Kingwood request for up to \$135,413 binding commitment match for costs associated with the installation of five generators to be installed at Kingwood Treatment Plant, Intermediate Pump Station, Whetsell St. Booster, Kinney Booster, and Main Storage Tank and Booster be approved for an estimated project cost of \$541,650.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Paw Paw, Town of (2021W-1962) System Improvements – District 1 (Binding Commitment)

Mr. Morgan described the request.

The Funding Committee recommends the Town of Paw Paw receive a binding commitment for a \$200,000 IJDC District 1 Design Loan (1%, 40 yrs.).

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pennsboro, City of (2018W-1766) System Improvements – District 1 (Bid Overrun)

Mr. Arrington described the request.

The Funding Committee recommends the City of Pennsboro receive a \$100,000 IJDC Bid Overrun Grant Binding Commitment.

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

There was a discussion regarding deductive alternates, the bid overrun policy, the total of the deductive alternates, volatility and bids, two change orders, the potential for ARP funds, and a request for a revised Schedule B.

The Funding Committee defers to Council consideration of providing additional grant funding (which exceeds the Bid Overrun Grant maximum amount per policy) to the City of Pennsboro, to allow the deductive alternates to remain part of the project scope.

Mr. Arrington moved that the recommendation be approved. Ms. Emery seconded the motion. The motion passed.

Ms. Prezioso requested adding the review of the Bid Overrun Policy to the Council Agenda.

Preston County PSD No. 4 (2021F-111) Generators – District 1 (Binding Commitment)

The Funding Committee recommends the Preston County PSD No. 4 request for up to \$76,755 binding commitment match for costs associated with the installation of five diesel generators for Brandonville Booster, Intermediate Booster, Bruceton Source Well Pump Station, South Source Well Pump Station, and the Pisgah Booster be approved for an estimated project cost of \$307,020.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Tomlinson PSD (2021W-1982) Acquire Newell Company – District 1 (PFA Binding Commitment)

Mr. Morgan described the request.

The Funding Committee recommends Tomlinson PSD receive a \$50,000 PFA Funds Binding Commitment to match a \$50,000 Grant from the Hancock County Commission to file an IJDC Funding Application for a project associated with the acquisition of the Newell Company (water assets).

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Buckhannon, City of (2021F-108) Generators – District 2 (Binding Commitment)

The Funding Committee recommends the City of Buckhannon request for up to \$51,768 binding commitment match for costs associated with the installation of generators for the RW Intake & WWTP be approved, contingent upon FEMA increasing the total grant for an estimated project cost of \$833,668, (\$156,649 approved on 5/25/2021).

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Buckhannon, City of #2 (2021F-116) Generators – District 2 (Binding Commitment)

The Funding Committee recommends the Town of Buckhannon request for up to \$285,542 binding commitment match for costs associated with the installation of five generators to cover the main pump stations and eleven manual transfer switches to cover the smaller pump stations be approved for an estimated project cost of \$1,142,167.

Mr. Fowler moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Birch River PSD (2021F-110) Generators & Remote Terminal Units– District 3 (Binding Commitment)

The Funding Committee recommends the Birch River PSD request for up to \$79,055 binding commitment match for costs associated with the installation of three generators and two remote terminal units for the Carpenter Fork Booster, Water Tank One, Bays Booster, Dille Booster, and Dille Tank be approved for an estimated project cost of \$316,219.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Bradshaw, Town of (2021F-114) Generators– District 3 (Binding Commitment)

The Funding Committee recommends the Town of Bradshaw request for up to \$17,083 binding commitment match for costs associated with the installation of one generator at the Bradshaw WWTP be approved for an estimated project cost of \$68,330.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Buffalo Creek PSD (2018S-1752) Taplin/Rita Extension – District 3 (Binding Commitment Extension)

Mr. Morgan described the request.

The Funding Committee recommends the Buffalo Creek PSD receive an IJDC Binding Commitment extension from July 11, 2021, until July 12, 2022.

Ms. Emery moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Craigsville PSD (2021F-113) Generators – District 3 (Binding Commitment)

The Funding Committee recommends the Craigsville PSD request for up to \$127,776 binding commitment match for costs associated with the installation of four emergency generators at the following locations: Craigsville PSD Water Treatment Plant, Craigsville PSD Cottle Booster Station, Craigsville PSD - Craigsville Booster Station, and Craigsville PSD Mt. Zion Booster Station be approved for an estimated project cost of \$511,103.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Durbin, Town of (2018S-1764) Sewer Separation – District 3 (Binding Commitment Extension)

Mr. Morgan described the request.

The Funding Committee recommends the Town of Durbin receive an IJDC Binding Commitment extension from August 9, 2021, until February 9, 2022.

Ms. Emery moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Eastern Wyoming PSD (2016W-1648) Beartown Extension– District 3 (Bid Overrun and Binding Commitment Extension)

Mr. Arrington described the request.

The Funding Committee recommends the Eastern Wyoming PSD bid overrun request for \$100,000 for the Beartown Extension, and extension of the current binding commitment from August 9 until November 9, 2021, be deferred until the July 7th Council meeting.

Mr. Morgan noted \$681,819 is being provided by the Wyoming County Commission from ARP funds and an additional \$172,779 from AML to allow this \$10,312,218 project to close.

Mr. Arrington moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Matewan, Town of (2021F-109) Generators – District 3 (Binding Commitment)

The Funding Committee recommends the Town of Matewan request for up to \$39,890 binding commitment match for costs associated with the installation of two generators, one for the Matewan Water Plant and one for the raw water intake facility be approved for an estimated project cost of \$159,560.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Rainelle, Town of (2021F-115) Generators– District 3 (Binding Commitment)

The Funding Committee recommends the Town of Rainelle request for up to \$46,202 binding commitment match for costs associated with the installation of two generators at the following locations: Water Plant and Rainelle Lilly Park Water Station be approved for an estimated project cost of \$277,716.

Mr. Fowler moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Camden on Gauley, Town of (2018S-1762) System Improvements – District 3 (Bid Underrun)

Mr. Billups described the request, and it is technically feasible.

The Technical Committee recommends the Town of Camden on Gauley bid underrun request for 4 pumps and 1,000' of sewer line replacement for approximately \$340,000 be approved.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pocahontas County PSD (2017W-1697) Acquire Cheat Mountain Water System – District 3 (Ancillary Expenditure)

Mr. Arrington described the request, and it is technically feasible.

The Funding Committee recommends the Pocahontas County PSD ancillary expenditure request for \$28,450 to purchase 65 radio read meters and the mobile service kit be approved.

Mr. Arrington moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Weston Sanitary Board (2017S-1679) Butchersville/Turnertown Sewer Extension – District 3 (Tabled Ancillary Expenditure)

Ms. Emery described the request, and it is technically feasible.

The Funding Committee recommends the Weston Sanitary Board ancillary expenditure request be tabled to the full Council.

Ms. Emery moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Business Items:

Resolution Re-Authorizing Soft Cost Grant Program and Providing Additional Funding Marie Prezioso / Samme Gee

Ms. Gee provided information regarding the Draft Resolution to the Committees.

The Funding Committee recommends the Resolution to the full Council.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Resolution Authorizing Funding for Fiscal Year 2022 for the Critical Needs and Failing Systems Sub Account Samme Gee

Ms. Gee provided information regarding the Draft Resolution to the Committees.

Ms. Prezioso provided information on the program to date.

The Funding Committee recommends approval of the Resolution for the Fiscal Year 2022 for the Critical Needs and Failing Systems Sub Account for the Council to authorize and the Authority to transfer from the loan balances for Congressional District 1 in the amount of \$2 Million, for Congressional District 2 in the amount of \$2 Million, and for Congressional District 3 in the amount of \$2 Million to the Critical Needs and Failing Systems Sub Account.

Ms. Emery moved that the recommendation be approved, Mr. Arrington seconded the motion. The motion passed.

Resolution Authorizing Funding for the Distressed Utilities Account Samme Gee

Ms. Gee provided information regarding the Draft Resolution to the Committees.

Mr. Fowler asked, for the record, this money is to be used for actual repair and improvements?

Ms. Gee responded with yes, that is what the statute says. Ms. Gee further noted in the third WHEREAS in the Resolution, the specific language is referenced.

The Funding Committee recommends the Resolution authorizing funding of the Distressed Utilities Account be referenced to the full Council.

Mr. Fowler moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Executive
Director**

Comments: None

Funding Program Comments

None

**Requests
Received:**

(Applications by June 10, 2021, and requests to date.)

**Information
Report**

Sewer:	Barrackville, Town of – System Improvements (new app.)-1	2021S-1972
	Keyser, City of – Keyser Biosolids Storage Facility (new app.)-1	2021S-1963
	WV DNR Canaan Valley Resort & Conf. Ctr. - WW Imprvs. (new app.)-1	2021S-1986
	Greater St. Albans PSD – Tornado Extension (new app.)-2	2021S-1978
	Spencer, City of – System Improvements (new application)-2	2021S-1974
	Big Bend PSD – WWTP Upgrade (scope, cost & fund. chg.)-3	2019S-1823
	WV DNR Chief Logan State Park – WW Imprvs. (new app.)-3	2021S-1983
	WV DNR Pipestem State Park – WW Imprvs. (new app.)-3	2021S-1976
Water:	Nutter Fort, Town of – Sys. Improvements (new application)-1	2021W-1973
	Pax, Town of – Waterline Replacement (new application)-3	2021W-1985
	WV DNR Watoga State Park – Water Sys. Imprvs. (new app.)-3	2021W-1987

Public Comment: None

Adjournment: The Chair entertained a motion to adjourn. Ms. Emery moved to adjourn; Mr. Arrington seconded the motion. The motion passed. Meeting was adjourned at 11:30 a.m.

Wayne D. Morgan
Secretary & Executive Director