



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

**APPROVED**

## **TECHNICAL & FUNDING COMMITTEES MEETING MINUTES**

The Technical & Funding Committees meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **July 27, 2021**, at **10:00 A.M.**

### **Voting Members that were present:**

#### **Technical Committee Voting Members:**

Jonathan Fowler, WV Public Service Commission

Stephanie Hickerson, WV Bureau for Public Health – Chair Water

Jason Billups, WV Department of Environmental Protection - Designee

#### **Funding Committee Voting Members:**

Marie Prezioso, WV Water Development Authority - Chair

Jonathan Fowler, WV Public Service Commission

Jason Billups, WV Department of Environmental Protection

Stephanie Hickerson, WV Bureau for Public Health – Chair Water

Erica Boggess, WV Housing Development

#### **Funding Committee Voting Members absent:**

Kris Warner, WV Economic Development Authority

#### **Others in attendance:**

Wayne Morgan, WV Infrastructure & Jobs Development Council

Kristi Ritchie, WV Infrastructure & Jobs Development Council

Samme Gee, Jackson Kelly PLLC

Fred Rader, MOVRC

Eric Hartwell, Dunn Engineers

Mike Davis, Burgess & Niple

#### **Others invited and in attendance via phone and livestream:**

Brandon Crace, WV Infrastructure & Jobs Development Council

Mike Duminiak, WV Infrastructure & Jobs Development Council

Randy Lengyel, WV Infrastructure & Jobs Development Council

Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council

Ann Urling, Governor's Office

Kylea Radcliff, The Thrasher Group

Janna Lowery, USDA

Clay Riley, The Thrasher Group

Terry Moran, Potesta

Logan Alastanos, The Thrasher Group  
Jack Ramsey, E. L. Robinson  
Cary Smith, Region 7 Planning & Development Council  
Whytni Cline, Jackson Kelly PLLC  
Roger Earle, Abandoned Mine Lands  
Chris Arrington, WV Bureau for Public Health  
Ryan Halsey, Community Development Project  
John Giroir, WV Department of Environmental Protection

**Call to Order** Chair Marie Prezioso called the meeting to order and verified a quorum was present.

**Approval of Minutes** Chair Prezioso asked for approval of the draft minutes of **June 22, 2021**. Jonathan Fowler moved for approval and Erica Boggess seconded the motion. The motion passed.

### **Barrackville, Town of (2021S-1972) System Improvements – District 1 (New Application)**

Jason Billups described the application, and it is technically feasible.

Mr. Billups noted an engineering fee variance will be required.

The Funding Committee recommends the Town of Barrackville pursue a \$500,000 IJDC District 1 Grant, a \$500,000 District 1 IJDC Loan (3%, 20 yrs.), and a \$1,575,000 IJDC District 1 Loan (2%, 30 yrs.) for an estimated project cost of \$2,575,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Keyser, City of (2021S-1963) Biosolids Storage Facility – District 1 (New Application)**

Mr. Billups described the application, and it is technically feasible.

Mr. Billups noted that based on the CWSRF's FY 2022 Intended Use Plan, the project will be eligible for the lesser of 50% of the total eligible projects of \$1,000,000 in principal forgiveness. In this case, the proposed funding scenario should be adjusted.

The Funding Committee recommends the City of Keyser pursue a \$700,000 CWSRF Debt Forgiveness Loan and a \$700,000 IJDC District 1 Grant for an estimated project cost of \$1,400,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Tunnelton, Town of (2020S-1893) WWTP Improvements– District 1 (Cost & Funding Change)**

Wayne Morgan described the request.

The Funding Committee recommends the Town of Tunnelton pursue a \$869,000 USDA Grant, a \$247,000 USDA Loan (1.12%, 40 yrs.), and a \$354,000 IJDC District 1 Grant for an estimated cost of \$1,470,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Union Williams PSD (2021S-1965) System Improvements – District 1 (New Application)**

Mr. Billups described the application, and it is technically feasible.

The Funding Committee recommends Union Williams PSD pursue a \$1,000,000 CWSRF Debt Forgiveness Loan and a \$6,490,000 CWSRF Loan (0.75%, 0.25% adm. fee, 30 yrs.) for an estimated project cost of \$7,490,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Union Williams PSD (2021S-1965) System Improvements – District 1 (Engineering Fee Variance)**

Mr. Billups described the request.

The Funding Committee recommends the Union Williams PSD Engineering Fee Variance request for total engineering costs be approved.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Greater St. Albans PSD (2021S-1978) Tornado Extension – District 2 (New Application)**

Mr. Billups described the application, and it is technically feasible.

The Funding Committee recommends the Greater St. Albans PSD pursue a \$1,000,000 CWSRF Debt Forgiveness Loan, a \$15,091,000 CWSRF Loan (0.75%, 0.25% adm. fee, 30 yrs.), a \$4,000,000 Legislative Appropriation, and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$20,591,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding the Legislative Appropriation award.

**Reedy, Town of (2014S-1507) System Improvements – District 2 (Cost & Funding Change)**

Mr. Morgan described the request.

The Funding Committee recommends the Town of Reedy pursue a \$430,000 ARC Grant and a \$430,000 IJDC District 2 Grant for an estimated project cost of \$860,000.

There was a discussion regarding the project.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Spencer, City of (2021S-1974) System Improvements – District 2 (New Application)**

Mr. Billups described the application, and it is technically feasible.

The Funding Committee recommends the City of Spencer pursue a \$3,940,000 CDBG-MIT Grant.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Big Bend PSD (2019S-1823) WWTP Improvements – District 3 (Scope, Cost & Funding Change)**

Mr. Billups described the request, and it is technically feasible.

The Funding Committee recommends the Big Bend PSD pursue a \$1,649,000 CWSRF (Decentralized) Principal Forgiveness Loan and a \$20,000 IJDC Soft Cost Grant for an estimated project cost of \$1,669,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding steel package plants and the longevity of them. Mr. Billups noted that DEP will not be approving steel package plants going forward.

**Fairmont, City of (2020W-1932) River Run Road Extension – District 1 (Cost and Funding Change)**

Mr. Morgan described the request.

The Funding Committee recommends the City of Fairmont pursue a \$117,267 IJDC Critical Needs Grant.

Stephanie Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Ms. Prezioso requested clarification as to why this project was brought before the Committees given it was under \$300,000.

Mr. Morgan responded stating it was because the project was a Critical Need Extension project which goes before the Committees.

### **Nutter Fort, Town of (2021W-1973) System Improvements – District 1 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

Ms. Hickerson noted the Town has a score of 6 on the EPA's Compliance Tracking Tool and these violations must be resolved.

The Funding Committee recommends the Town of Nutter Fort pursue a \$1,000,000 USDA Grant, a \$2,800,000 USDA Loan (1.75%, 40 yrs.), and a \$500,000 IJDC District 1 Grant for an estimated project cost of \$4,300,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Pax, Town of (2021W-1985) Main Replacement – District 3 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

Ms. Hickerson noted the Town has a score of 6 on the EPA's Compliance Tracking Tool and these violations will need to be resolved.

The Funding Committee recommends the Town of Pax pursue a \$1,680,000 CDBG-MIT Grant.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Fairmont, City of (2020W-1932) River Run Road Extension – District 1 (Binding Commitment)**

Mr. Morgan described the request.

The Funding Committee recommends the City of Fairmont receive a \$18,360 IJDC Critical Needs Grant Binding Commitment (\$98,907 provided on June 2, 2021).

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Huttonsville PSD (2019S-1788) System Improvements – District 2 (Binding Commitment)**

Mr. Morgan described the request.

The Funding Committee recommends Huttonsville PSD receive a \$1,000,000 IJDC District 2 Grant Binding Commitment.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Mill Creek, Town of (2019W-1834) System Improvements – District 2 (Binding Commitment Extension)**

Mr. Morgan described the request.

Cary Smith, (Region 7 Planning & Development Council) provided a status update regarding advertising and bidding of the project.

The Funding Committee recommends the Town of Mill Creek receive a binding commitment extension of 3 months from August 13, 2021, until November 15, 2021.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Reedy, Town of (2014S-1507) System Improvements – District 2 (Binding Commitment)**

Mr. Morgan described the request.

The Funding Committee recommends the Town of Reedy receive a \$298,000 IJDC District 2 Grant Binding Commitment (\$202,000 previously provided on March 3, 2021).

Mr. Billups moved that the recommendation be approved.

After discussion and clarification of the project funding request, Mr. Billups amended his motion.

The Funding Committee recommends the Town of Reedy receive a \$228,000 IJDC District 2 Grant Binding Commitment (\$202,000 previously provided on March 3, 2021) for a total up to \$430,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mr. Fowler requested a revised Schedule B be submitted as soon as possible.

**West Union, Town of (2016S-1635) Wabash System Improvements – District 1 (Use of Contingency)**

Mr. Billups described the request, and it is technically feasible.

Mike Davis (Burgess Niple) offered additional information regarding the project, the reason for the delay, the contractor not being able to complete the work due to the delay and the rebidding of the work to complete the project.

The Technical Committee recommends the Town of West Union use of contingency request for \$163,000 to facilitate completion of the project's scope of work (as identified in the sponsor's request) be approved.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was additional discussion.

**Business Items:**

**Committee Merger Resolution – Technical Review and Funding Committee**

Samme Gee (Jackson Kelly PLLC) provided information regarding the Draft Resolution to the Committees.

Ms. Prezioso noted this was for informational purposes only and no action was required. It will come back before the Committees in August and be presented to Council in September.

**Executive  
Director  
Comments:**

**Pocahontas County PSD (2017S-1707) Frank-Bartow Sewer Extension – District 3 (cost change)**

Mr. Morgan described the request.

IJDC Staff takes no exception to the Pocahontas County PSD pursuing a \$1,500,000 USEDA Grant, a \$600,000 ARC Grant, a \$300,000 Pocahontas County PSD Contribution, a \$974,867 CWSRF Loan (0.25%, 0.25% adm. fee, 40 yrs.), and a

\$500,000 IJDC District 3 Grant for an estimated total project cost of \$3,874,867.

Mr. Morgan noted no action was required. This was for informational purposes only to allow for updating the budget.

**Jana Lowery (USDA)**

Ms. Lowery noted with the Tunnelton project presented earlier in the agenda, their funding was committed yesterday. In addition, they have finished out usage of the FY2021 allocation funds and are on target to exceed the initial allocation received for this year. Any applications submitted from this point forward will need to be considered for FY2023 funding.

**Upcoming Meeting**

Mr. Morgan noted Tracy Rowan with US Economic Development Authority will attend the August 4<sup>th</sup> Council meeting to provide a funding update and encouraged participation.

**Contractors Association**

Ms. Prezioso announced she had received two letters from the Contractor’s Association, and they contained some good information. These letters discussed how agencies using State purchasing are allowed to put an escalation clause in the RFPs they send out. Ms. Prezioso noted she just wanted to share the information as not all agencies are under the State’s purchasing contract. Also, there was information from a survey on construction materials and supply chain issues the contractors are having. Ms. Prezioso further noted she sent this information out to the Committees via email for their review.

**Funding Program Comments**

Mr. Morgan asked if there any additional Funding Program Comments. There were none.

**Requests  
Received:**

(Applications by July 10, 2021, and requests to date.)

**Information  
Report**

<b>Sewer:</b>	Paden City, Town of – Sys. Improvements (new application)-1	2021S-1977
<b>Water:</b>	Junior, Town of – Dist. System Imprvs. (new application)-1	2021W-1998
	Pleasants Co. PSD – Plum Rd. Ext. Critical Need (new app.)-1	2021W-1935



Salem, City of – Dist. System Replacement (new application)-1	2021W-1988
McDowell Co. PSD–Bradshaw Water Sys. Imprvs. (new app.)-3	2021W-1939
McDowell County PSD – Elkhorn Creek Ext. III (new app.)-3	2021W-1961
Mercer County PSD – McComas System Repl. (new app.)-3	2021W-1992

**Public Comment:**

None

**Adjournment:** The Chair entertained a motion to adjourn. Mr. Fowler moved to adjourn; Ms. Boggess seconded the motion. The motion passed. Meeting was adjourned at 10:40 a.m.

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Wayne D. Morgan  
Secretary & Executive Director