

**FEMA/WVDHSEM HAZARD MITIGATION PROGRAM  
FUNDING RESOLUTION**

**WHEREAS**, pursuant to Chapter 31, Article 15 A, Section 5 of the Code of West Virginia 1931, as amended (the "Act"), the West Virginia Infrastructure and Jobs Development Council (the "Council") is required to review a preliminary application form and provide recommendations for any project sponsor applying for any funding assistance from any State of West Virginia (the "State") infrastructure agency;

**WHEREAS**, communities in the State are, from time to time, affected by severe flooding, fire and other recognized disasters and are, from time to time, awarded grants to mitigate hazards to water and sewer systems from the United States Federal Emergency Management Administration ("FEMA") to cover a portion of the costs but which grants require a local match ("Local Match");

**WHEREAS**, in certain instances the Local Match is provided by the West Virginia Department of Homeland Security and Emergency Management ("WVDHSEM");

**WHEREAS**, FEMA/WVDHSEM identifies each community affected (the "Project Sponsor") and the scope of the work (the "Project") for the hazard mitigation grant ("Eligible Costs");

**WHEREAS**, some activities connected to the completion of the Project are not or may be determined by FEMA not to be Eligible Costs ("Ineligible Costs");

**WHEREAS**, Project Sponsors may request grants from the Council to cover (1) the Local Match, and/or (2) to pay the Ineligible Cost necessary to complete the Project;

**WHEREAS**, the standard Council application process and technical review are redundant for Projects previously reviewed and awarded funding by FEMA and WVDHSEM;

**WHEREAS**, it is in the best interest of the State and the Project Sponsors awarded hazard mitigation grants to streamline the funding process and provide funding to cover the Local Match and Ineligible Costs.

**NOW THEREFORE** be it resolved by the West Virginia Infrastructure and Jobs Development Council as follows:

1. A Project Sponsor may apply for funding assistance to cover the Local Match and Ineligible Costs on the FEMA/WVDHSEM application form, the initial form of which is attached hereto as Exhibit A and incorporated herein by reference. If the Legislature appropriates funds to WVDHSEM to cover the FEMA grant match requirements, WVDHSEM shall reimburse the Council for funds advanced to the Project Sponsor.
2. Except as provided in paragraph 5 below, the Council may, upon review of the application, authorize the West Virginia Water Development Authority ("WDA") to provide a grant to the Project Sponsor to cover the Local Match.

3. Except as provided in paragraph 5 below, the Council may, upon review of the application, authorize the WDA to provide a grant to the Project Sponsor to cover the Ineligible Costs of the Project.


4. Standard MHI guidelines for making grant awards will not be applicable to FEMA Project requests.

5. If the Council receives a Project Sponsor request for the Local Match in an amount less than \$50,000, the Executive Director of the Council may approve the request and authorize the Grant without prior approval of the Council. The Executive Director shall provide a list of such approved Local Match Grants to the Council monthly. All Project Sponsor requests of \$50,000 or more shall be presented to the Council.

6. Prior to entering into any grant agreement authorized by the Council or the Executive Director, the WDA shall have received the Project Sponsor's Verification Form required for all State funding grants pursuant to Chapter 12, Article 4, Section 14 of the Code of West Virginia, 1931, as amended and the Project Sponsor shall comply with all requirements of said Section.

7. This resolution shall be effective immediately upon adoption.

Adopted May 6, 2020.

  
Secretary

**EXHIBIT A**  
**WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**  
**FEMA/WVDHSEM HAZARD MITIGATION PROGRAM FUNDING FORM**

1. Project Sponsor (full legal name): \_\_\_\_\_  
\_\_\_\_\_
2. Project Sponsor address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_
3. State Emergency/Major Disaster Declaration Number: \_\_\_\_\_
4. Project Sponsor FEIN: \_\_\_\_\_
5. Project Sponsor's Consulting Engineer with contact information (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Please attach 5G Documentation, if applicable
7. Amount of FEMA/WVDHSEM Award: \_\_\_\_\_
8. Please attach FEMA/WVDHSEM Award/Grant Document.
9. Description of Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Funding Assistance Requested:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Please attach Project Budget/Schedule B.

[PROJECT SPONSOR]

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date