



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

A meeting of the West Virginia Infrastructure and Jobs Development Technical Review & Funding Committee Meeting was held **Thursday, December 18th, 2025, beginning at 9:30 a.m.** in the Infrastructure & Jobs Development Council Public Hearing Room at 1009 Bullitt Street, Charleston, West Virginia.

Voting Members that were present:

Quorum A quorum was constituted of the following members present:

Chair Brad Sergent, WV Water Development Authority

Voting Members in person/by phone:

Nate Testman, WV Housing Development Fund
Kathy Emery, WV Department of Environmental Protection
Brandon Crace, WV Public Service Commission
Meredith Vance, WV Bureau of Public Health (by phone)
Joseph Brouse, WV Economic Development Authority (by phone)

Invitees present or via phone:

Roger Earle, WVDEP AML
Stephanie Hickerson, USDA

Others in attendance in person/Webex:

Wayne Morgan, WV Infrastructure & Jobs Development Council
April Evers, IJDC
Mike Duminiak, IJDC
Elizabeth Atkinson, IJDC
Scott Menefee, WDA
Sammie Gee, Jackson Kelly
Julie Merow, Jackson Kelly
Casey Young, Thrasher Engineering
Patrick Murphy, WVDH
Bruce Mullins, RIC
Jim Hildreth, Boyles & Hildreth
Jerri Stephens, NJCPSD
Melissa Hill, City of Chesapeake
Isaac Fadiga, Burgess & Niple
Tommy Nutter, NJPSD
John Mitchell, Extreme Endeavors
Terry Martin, RIC
Doug Smith, Thrasher Engineering
Melissa Cross, DEP
Michael D Griffith, Griffith CPA
Eric Combs, Region 1 PDC
Keith Dalton, DEP

Carrie Wallace, Region 7 PDC
Terrance Moran, Potesta
John Cole, RK&K
Andrew Bird, Dep
Rachel Houston, DEP
Mariah Hatton, USDA
Beth Belcher, DEP
Cassandra Lawson, Reg 4 PDC
Matt Tanner, CEC
Paige Parrish, DEP
Brandy McKnight, Steptoe & Johnson
Rachel Pett, Steptoe & Johnson
Lucas Pettus, Reg 1 PDC
Lisa Karickhoff, Reg 7 PDC
Steve Buchanon, CEC

Call to Order Brad Sergent called the meeting to order and noted a quorum was present.

Approval of Minutes Brad Sergent asked for approval of the draft minutes of **November 18th, 2025**, meeting. Brandon Crace moved for approval and Kathy Emery seconded the motion. The motion passed.

PROJECTS SATISFYING TECHNICAL REVIEW REQUIREMENTS AND/OR ELIGIBLE TO PURSUE FUNDING¹

Sewer

Chesapeake, Town of-LS & line repl (New application)

2025S-2729

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Chesapeake be eligible to pursue a \$2,000,000 CWSRF PF, a \$1,337,403 CWSRF loan (0%, 40 yrs, 0.25% AF, pays back \$185,703 IJDC PFA), a \$146,000 Chesapeake contribution, and a \$1,000,000 IJDC grant for an estimated project cost of \$4,483,403.

There was discussion about the consolidation with Marmet.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

Clarksburg, City of-Phase V-B (LTCP) (Scope, cost & funding change)

2023S-2404

Kathy Emery described the request.

The Technical Review and Funding Committee recommends approval of the new scope (WWTP imprvs only) and for the City of Clarksburg to be eligible to pursue a \$1,000,000 CWSRF PF loan, a \$3,550,000 CWSRF loan (2.75%, 30 yrs, 0.25% AF), and \$250,000 Clarksburg contribution for an estimated project cost of \$4,800,000.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The

¹ A project that is determined to be “eligible to pursue funding” is allowed to seek funding outside of the Council. It does not indicate that the Council is authorizing or will authorize funding from the Council, once other funding has been obtained.

Motion passed.

Elkins, City of-LS and line repl (Eng fee variance)

2025S-2666

Jason Billups described the request.

The Technical Review and Funding Committee recommends the City of Elkins's request for an engineering fee variance be approved.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

Greater Paw Paw PSD-Lift station imprvs (2 main LSs not 7) (Scope change)

2023S-2367

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends approval of the new scope for the Greater Paw Paw PSD lift station imprvs (2 main LSs not 7).

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

Logan Co PSD-Chief Logan ext, 8 cust (New application)

2025S-2689

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the Logan County PSD be eligible to pursue a \$2,000,000 CWSRF PF loan, a \$1,000,000 IJDC grant, and a \$369,000 WV Parks & Rec grant for an Estimated project cost of \$3,369,000.

Kathy Emery moved that the recommendation be approved, Nate Testman seconded the motion. The Motion passed.

Parkersburg, City of-CN ext, 5 cust (New application)

2025S-2693

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Parkersburg be returned.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

Sissonville PSD-WWTP & sys imprvs (New application)

2025S-2725

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the Sissonville PSD be eligible to pursue a \$1,500,000 CWSRF PF loan, a \$1,613,000 CWSRF loan (0.5%, 20 yrs, 0.25 AF), a \$67,000 District contribution, and a \$500,000 IJDC grant for an estimated project cost of \$3,680,000.

Kathy Emery moved that the recommendation be approved, Nate Testman seconded the motion. The Motion passed.

Ravenswood, City of-LS & sys imprvs (Cost and funding change)

2019S-1789

Wayne Morgan described the request.

Wayne Morgan stated that the Engineer requested that the cost and funding change be withdrawn; therefore, no action is required.

Richwood, City of-WWTP repl (Funding change) 2021S-1960

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Richwood be eligible to pursue \$10,000,000 CDBG MIT grant, a \$3,000,000 CDBG grant, a \$1,700,000 US ACE grant, a \$2,000,000 CWSRF PF and a \$1,000,000 IJDC grant for an estimated cost of \$17,700,000.

Kathy Emery moved that the recommendation be approved, Nate Testman seconded the motion. The Motion passed.

Thomas, City of-Sys imprvs (New application) 2021S-2052

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Thomas be eligible to pursue a \$3,000,000 CDBG. A \$96,000 Tucker Co Com grant, a \$100,000 CWSRF PF loan, and a \$1,254,000 CWSRF loan (2.5%, 20 yrs, 0.25) (\$96,000 IJDC PFA previously provided) for an estimated project cost of \$4,450,000.

Kathy Emery moved that the recommendation be approved, Nate Testman seconded the motion. The Motion passed.

Webster Springs PSD-I&I rehb (upd to incl LSs imprvs) (Scope, cost & funding chg) 2021S-1967

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the approval of the new scope (upd to incl LSs imprvs eliminated from prior project) and for the Webster Springs PSD to be eligible to pursue a \$2,580,000 ARC grant and a \$1,000,000 IJDC grant for an estimated project cost of \$3,580,000.

Kathy Emery moved that the recommendation be approved, Nate Testman seconded the motion. The Motion passed.

Water

Weirton, City of-Line repl (New application) 2024W-2609

Jason Billups described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Weirton be eligible to pursue a \$1,000,000 US ACE grant, a \$1,000,000 DWTRF (PF or 2.75%, 20 yrs, 0.25%AF) loan, and a \$2,340,000 IJDC loan (3%, 20 yrs) for an estimated project cost of \$4,340,000.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

PROJECTS REQUESTING INFRASTRUCTURE FUND ASSISTANCE

Hodgesville PSD-Distribution sys imprvs (Binding commitment ext) 2022W-2136

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Hodgesville PSD binding commitment be extended until March 15, 2026 (proposing to return \$400,000 of IJDC grant funding on January 22nd at closing).

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

Jumping Branch Nimitz PSD-Broomstraw ext, 53 cust (Binding commitment ext) 2019W-1815
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Jumping Branch Nimitz PSD binding commitment be extended until March 15, 2026.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

Logan Co PSD-Coal Mtn ext, 166 cust (Binding commitment ext) 2017W-1721
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Logan Co PSD binding commitment be extended until June 30, 2026.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

Pineville, Town of-Sys imprvs (Binding commitment ext) 2020W-1891
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Pineville binding commitment be extended until June 30, 2026.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

Pineville, Town of-Brenton/Baileysville ext, 254 cust (Binding commitment ext) 2020W-1903
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Pineville binding commitment be extended until June 30, 2026.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

ANCILLARY PROJECT EXPENDITURES/USE OF CONTINGENCY/BID UNDERRUN
Northern Jackson Co PSD-Ravenswood connection imprvs (Use of contingency) 2021W-2028
Jason Billups described the request.

The Technical Review and Funding Committee recommends the N Jackson Co PSD request to use up to \$116,475 of IJDC grant funds for up to an additional 1,350' replacement of 6" line with 8" to increase flow From Ravenswood be approved.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The

Motion passed.

Tomlinson PSD-Newell sys imprvs (Use of contingency)

2021W-1982

Jason Billups described the request.

The Technical Review and Funding Committee recommends the Tomlinson PSD request for up to \$105,002.23 for work required for the contractor to complete the scope of work be approved.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

EXECUTIVE DIRECTOR COMMENTS – INFORMATION REPORT

Returned funds

Funding program updates

PROJECTS REQUIRING ADDITIONAL INFORMATION

Clarksburg, City of-Edgewood CN ext, 8 cust	2025S-2674
Craigsville PSD-WTP (Scope, cost & funding change and binding commitment)	2015W-1590
Gilmer Co PSD-Cox Mills CN ext, 12 cust	2025W-2649
McDowell Co PSD-Elkhorn III ext, 13 cust	2021W-1961
Pennsboro, City of-Sys imprvs (Use of contingency)	2022S-2161
Pennsboro, City of-WV 74 CN ext, 14 cust	2024W-2580
Salt Rock Sewer PSD-Rt 60 CN ext, 11 cust	
Sugar Ck PSD-Camp Rd CN ext, 20 cust	2025W-2652

REQUESTS RECEIVED (Applications and requests to date)

Sewer

Marmet, Town of-Maryland Ave overflow abt (Cost & funding chg & binding com)	2024S-2581
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Water

Alderson, Town of-Sys imprvs & ext, 165 cust (Cost & funding chg & binding com)	2019W-1833
Clay, Town of-Water storage repl (Cost & funding change & binding com)	2019W-1785
Clover PSD-Vineyard Rdg ext, 38 cust (New application)	2025W-2727
Davis, Town of-SofS (New application)	2025W-2728
Taylor Co Com-Slaton Hollow CN ext, 14 cust (New application)	2025W-2731

PUBLIC COMMENT

None

ADJOURNMENT

With no further business before the Committee, the Chair entertained a motion to adjourn, Brandon Crace moved to adjourn; Kathy Emery seconded the motion. The motion passed. The meeting adjourned at **10:00 a.m.**

Wayne D. Morgan
Secretary & Executive Director